

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #999

NOTICE OF SPECIAL BOARD MEETING - AGENDA #999

Written notice is hereby given in accordance with Education Code Section 35144 that a special Meeting of the Board of Education of Oak Park Unified School District will be held:

DATE: Tuesday, July 14, 2020

TIME: 5:00 p.m. Closed Session
6:00 p.m. Open Session

PLACE: Pursuant to Governor Newsom's Executive Order N-29-20 in regard to the COVID-19 Pandemic, special procedures will be followed for this special board meeting. The meeting will be conducted via teleconference/video conference. Members of the public will have the right to observe the meeting using this link: www.opusd.org/livestream. Members of the public may offer public comment on items on the agenda as provided on page 3 of this agenda.

Call to Order _____

Roll Call

Public Comments – Speakers on Closed Session Agenda items

Recess to Closed Session for discussion and/or action on the following items:

CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL— PENDING LITIGATION:

Government Code Section 54956(a) & (d)(i)

B. CONFERENCE WITH LABOR NEGOTIATORS: Government Code 54957.6

Agency designated representatives: Adam Rauch and Stewart McGugan

Employee organizations: Oak Park Teachers Association & Oak Park Classified Association

C. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2) or (3): one case

Reconvene Open Session

Roll Call

Flag Salute

Report from Closed Session

Public Comments – Speakers on Agenda items

Adoption of Agenda

OPEN SESSION

A. BUSINESS SESSION

1. [Approve Plans for Reopening of Schools and Return to Instruction in Distance Learning](#)

Board approval required for the District's plan for reopening of schools in Distance learning model for the start of 2020-21 school year

2. [Approve Memorandum of Understanding with Oak Park Classified Association as Relates to Taking Temperature and Health Screening of Staff, Students, and Visitors](#)

Board approval required for Memoranda of Understanding with collective bargaining units

3. [Approve Resolution #2020-17 to Reestablish Particular Kinds of Service to Laid Off Classified Employees](#)

Board is being asked to approve rescinding layoff of classified employees and authorizing staff to rehire those employees

4. [Approve Memorandum of Understanding between Oak Park Unified School District and the Oak Park Teachers Association Regarding the Return to Work Following School Closures Related to Covid-19](#)

Board approval required for Memoranda of Understanding with collective bargaining units

5. [Approve Price Increase to Student Nutrition Services Meal Prices for 2020-2021](#)

Board Policy 3551 requires board approval for changes to meal prices

6. [Authorize Measure S Project 20-22S, Economizers and CO2 Sensors for F-Building at Oak Park High School and Approve Associated Contracts](#)

Board approval required for projects funded by Measure S Bond fund, and Board Policy 3312 requires Board approval for contracts for services

7. [Authorize Measure S Project 20-23S, Enhanced Air Purification Systems Districtwide and Approve Associated Contracts](#)

Board approval required for projects funded by Measure S Bond fund, and Board Policy 3312 requires Board approval for contracts for services

8. [Authorize Measure S Project 20-24S Oak Park High School Engineering Workstation Laptop Refresh and Approve Associated Purchases](#)

Board approval required for projects funded by Measure S Bond fund

9. [Authorize Measure S Project 20-25S Apple iPad Air Refresh Wave 3 and Approve Associated Purchases](#)

Board approval required for projects funded by Measure S Bond fund

10. [Approve Membership and Partnership Agreement for Catalyst Network with Green School National Network for 2020-21](#)

Board Policy 3312 requires Board approval for contracts for services

Adjournment

Welcome to a special meeting of the Oak Park Unified School District Board of Education.

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN LANGUAGE INTERPRETER, DOCUMENTATION IN ACCESSIBLE FORMATS, OR ACCOMMODATIONS DUE TO THE ELECTRONIC FORMAT OF THIS MEETING, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 24 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 or e-mail: raggarwal@opusd.org

PURSUANT TO EXECUTIVE ORDER N-29-20, THE BOARD MEETING ROOM IS CLOSED. TO FIND OUT HOW YOU MAY ELECTRONICALLY ATTEND THE BOARD MEETING AND PROVIDE PUBLIC COMMENT PLEASE READ THE FOLLOWING GUIDELINES:

Members of the public will have the right to observe the meeting using this link: www.opusd.org/livestream

Public Comments may be submitted via this link <http://www.opusd.org/PublicComments>. Your comments are greatly appreciated. The Brown Act requires that agendas for special meetings provide an opportunity for members of the public to address the body concerning any item listed on the agenda prior to the body's consideration of that item (Section 54954.3). Unlike regular meetings, in a special meeting the body does not have to allow public comment on any non-agenda matter. Thank you for your cooperation and compliance with these guidelines.

If you wish to make a comment regarding a matter on the agenda please submit your comment via the form accessed by the above link by 4:30 p.m. on July 14, 2020. Although not required, please submit all of the requested information. In keeping with the reasonable time regulations described below, every effort will be made for your name and comment to be read by the Board President, and your comment will be placed into the item's record at the Board meeting.

This public comment form will be open to members of the public 30 minutes (at 4:30 pm) prior to the closed session of the public meeting which begins at 5 pm. This form will take the place of the "yellow speaker cards" available at in-person meetings.

The President of the Board will inquire if there is anyone in the audience who desires to address the board with respect to any item appearing on the special meeting agenda. Individual speakers will be allowed three minutes to address the Board on each agenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the Board president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. Due to the electronic nature of this meeting and to maintain the integrity of providing an opportunity for public comment, every effort will be made to read your comment into the record. In order to ensure that non-English speakers receive the same opportunity to directly address the Board, Google Translate will be used to translate any emails to the Superintendent's Executive Assistant at raggarwal@opusd.org who will receive and submit the public comments in open session.

All Board Actions and Discussions are electronically recorded and maintained for thirty days. Interested parties may review the recording upon request. Upon request by a student's parent/guardian, or by the student if age 18 or older, the minutes shall not include the student's or parent/guardian's address, telephone number, date of birth, or email address, or the student's name or other directory information as defined in Education Code 49061. The request to exclude such information shall be made in writing to the secretary or clerk of the Board. (Education Code 49073.2)

Date: July 3, 2020

Anthony W. Knight, Ed.D.
Superintendent and Secretary to the Board of Education

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JULY 14, 2020
SUBJECT: A.1. APPROVE PLANS FOR REOPENING OF SCHOOLS AND RETURN TO INSTRUCTION IN DISTANCE LEARNING

ACTION

ISSUE: Shall the Board of Education approve Plans for Reopening of Schools and Return to Instruction in Distance Learning?

BACKGROUND: On March 13, four months ago today, we made the difficult decision to close our schools to prevent the spread of the coronavirus.

The District staff have been working on the reopening of schools' plan based on the guidance received from California Department of Education and Ventura County Public Health. The following two task forces were set up to work collaboratively on the plans for reopening of schools.

Reentry Task Force- chaired by Mr. Stew McGugan, this group is focused on the safety, operations, and logistical needs for schools to reopen. This Task Force includes school and district administrators, teachers, staff, and parents (some of whom are members of the medical field).

Return to Instruction- chaired by Dr. Jay Greenlinger, this group is focused on the instructional needs related to in-person instruction and Distance Learning. This group includes school and district administrators, teachers, staff, students, parents from multiple school sites, and a student leader.

Board, staff, and families have received a series of updates on the work of these task forces and the District's plan to re-open schools on August 10, 2020. The Board conducted a study session on July 9, 2020 where staff shared details of the proposed plan for the 2020-21 school year with hybrid and distance learning models. The challenging task before the District is how to best address the intellectual, social and emotional needs of students as well as the needs of OPUSD families, while prioritizing the health and safety of all members of the school community.

We made the decision to close school facilities before there was any occurrence of the virus at our schools, and this proved to be the right call. Unfortunately, Covid-19 continues to spread in Ventura and LA Counties and the increasing infection rates of the past few weeks make it unreasonable to safely open our schools on August 10, 2020. Therefore, Superintendent Knight is recommending that we start the new school year with Distance Learning only. Instruction will resume on August 10 in Oak Park Unified as previously scheduled. The district will continue planning for a return to in-person learning during the 2020-21 academic year, as soon as public health conditions allow.

FISCAL IMPACT: None

Board of Education Meeting, July 14, 2020

Approve Plans for Reopening of Schools and Return to Instruction in Distance Learning

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- ALTERNATIVES:**
1. Approve Plans for Reopening of Schools and Return to Instruction in Distance Learning.
 2. Do not approve Plans for Reopening of Schools and Return to Instruction in Distance Learning.

RECOMMENDATION: Alternative No. 1

Prepared by: Jay Greenlinger, Ed.D., Director of Curriculum and Instruction

Stew McGugan, Director of Student Support and School Safety

Respectfully submitted,

Anthony W. Knight Ed.D.,
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JULY 14, 2020
SUBJECT: A.2. APPROVE MEMORANDUM OF UNDERSTANDING AS RELATES TO TAKING TEMPERATURE AND HEALTH SCREENING OF STAFF, STUDENTS, AND VISITORS

ACTION

ISSUE: Shall the Board approve a Memorandum of Understanding (MOU) as Relates to Taking Temperature and Health Screening of Staff, Students, and Visitors signed on June 26, 2020 following negotiations with the Oak Park Classified Association (OPCA)?

BACKGROUND: Staff is recommending that the Board approve this MOU as relates to taking temperature and conducting health screening of staff, students, and visitors on campus. Campus Supervisors and Instructional Assistants will conduct daily temperature health screening of students as part of their regular duties. Office Managers, or principal's designee, when necessary, will conduct daily temperature health screening of staff and visitors as part of their regular duties. This MOU will be in effect until June 30, 2021.

FISCAL IMPACT: There is no direct fiscal impact to the General Fund resulting from this MOU.

ALTERNATIVES:

1. Approve an MOU with OPCA as Relates to Taking Temperature and Health Screening of Staff, Students, and Visitors.
2. Do not approve the MOU

RECOMMENDATION: Alternative No. 1

Prepared by: Stewart McGugan., Assistant Superintendent, Human Resources

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT

Memorandum of Understanding Between Oak Park Unified School District And Oak Park Classified Association June 26, 2020

This Memorandum of Understanding ("MOU") between the Oak Park Unified School District ("District") and the Oak Park Classified Association ("OPCA") (referred to collectively as "the Parties") on June 26, 2020, regarding the return to work following school closures related to the Novel Coronavirus (COVID-19).

WHEREAS, the Parties recognize there is a need to ensure that students and staff can safely return to work and school in the novel Coronavirus environment;

WHEREAS, students and staff are expected to follow the most current guidelines from Ventura County Public Health. Specifically, temperature health screening checks for students, staff, and visitors will be administered daily prior to coming onto campus; and

WHEREAS, students and staff who have a temperature equal to or above the designated value determined by local guidelines from the Ventura County Public Health Department will not be able to attend in-person school or remain at the school or District worksite, and will need to get a COVID-19 test showing negative before returning to in-person school or their school or District worksite.

IT IS, THEREFORE, NOW AGREED BY AND BETWEEN THE PARTIES THAT:

1. Campus Supervisors and Instructional Assistants will conduct daily temperature health screening of students as part of their regular duties. Office Managers, or principal's designee, when necessary, will conduct daily temperature health screening of staff and visitors as part of their regular duties. Unit members conducting such screenings will be provided appropriate personal protective equipment, such as masks, gloves, and face shields.
2. Based on the site schedule, which will be established by the site principal, the performance of these duties may result in a change to the starting/ending time of, or an increase in, the duty day of Campus Supervisors, Instructional Assistants, or Office Managers. These duties will not result in a reduction to the unit members' duty day. During the term of this MOU, the parties agree that a change in a unit member's schedule for purposes of performing temperature screening can occur with 48 hours written notice.
3. The District will provide training and equipment for unit members to conduct the temperature health screening of students, staff, and visitors. This training is required for unit members who will be conducting temperature screening. If conducted during off-duty time, unit members will be paid their hourly rate to attend District training.

4. The regular duties of Campus Supervisors, Instructional Assistants, or Office Managers do not include temperature health screening of students or staff; such duties will only continue during the term of the MOU.

5. Any additional hours unit members work as a result of this MOU will not count towards the unit member's eligibility for receipt of health benefits or the unit member's average hours worked per day. (Article 12.1.1) Additionally, any additional hours worked per this MOU will cease at the District's sole discretion or, at the latest, at the conclusion of this MOU, and will not become a permanent part of the unit member's position or duty day.

6. If a bargaining unit member conducting temperature health screening of students or staff is required to be tested for COVID, such unit members will be eligible for reimbursement of the COVID test cost by the District.

7. This MOU shall sunset no later than June 30, 2021, unless both parties mutually agree upon an extension.

8. The provisions of this MOU shall not be modified and/or changed unless both parties mutually agree.

This MOU shall not be precedent setting nor form any basis for a past practice.

Virginia Standring
Virginia Standring
President, Oak Park Classified Association

7-7-2020
Date

Dr. Anthony Knight
Superintendent, Oak Park Unified School District

Date

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JULY 14, 2020
SUBJECT: A.3. APPROVE RESOLUTION #2020-17 TO RESCIND THE REDUCTION OR ELIMINATION OF CERTAIN POSITIONS IN THE CLASSIFIED SERVICE - REVISED

ACTION

ISSUE: Should the Board of Education approve Resolution #2020-17 rescinding the reduction or elimination of the equivalent of 32.8627 full-time classified employees?

BACKGROUND: At its June 2, 2020, meeting, the Board approved Resolution #2020-12 reducing or eliminating the equivalent of 64.0475 full-time classified employees. In considering staffing needs and the budget for the 2020-2021 school year, the District has determined that it is only necessary to reduce or discontinue the equivalent of 31.1848 full-time classified employees.

ALTERNATIVES:

1. Approve Resolution #2020-17 rescinding the reduction or elimination of the equivalent of 32.8627 full-time classified employees.
2. Do not approve the Resolution #2020-17 rescinding the reduction or elimination of the equivalent of 32.8627 full-time classified employees.

FISCAL IMPACT: All 32.8627 Full Time Equivalents (FTEs) of Classified employees were included in the Oak Park Unified School District 2020-21 Adopted Budget that was approved at the June 30, 2020 board meeting.

RECOMMENDATION: Alternative No. 1

Prepared by: Stewart McGugan, Assistant Superintendent of Human Resources

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT

*Resolution to Rescind the Reduction or Elimination of
Certain Positions in the Classified Service*

Resolution #2020-17

WHEREAS, on June 2, 2020, the Governing Board of the Oak Park Unified School District adopted Resolution #2020-12, attached hereto as Attachment A, to reduce or discontinue the equivalent of 64.0475 full-time classified employees, pursuant to Education Code section 45308, due to a lack of work and/or lack of funds; and

WHEREAS, the Board has determined that it is no longer necessary to reduce or discontinue the equivalent of 64.0475 full-time classified employees, and does rescind the reduction or elimination of the classifications listed on Attachment B;

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Oak Park Unified School District that:

- A. The Superintendent or designee is authorized and directed to notify those classified employees in the classifications noted in Attachment B that their notices of layoff have been rescinded, and they will continue to be employed by the District for the ensuing 2020-2021 school year. Said Notice shall be given by serving upon the classified employees a true copy of this Resolution.
- B. The Superintendent or designee is authorized and directed to take any other action necessary to effectuate the intent of this Resolution.

PASSED AND ADOPTED at the special meeting of the Governing Board of the Oak Park Unified School District on July 14, 2020 by the following vote:

AYES: _____
NOES: _____
ABSENT: _____
ABSTAIN: _____

President, Board of Education
Oak Park Unified School District

I hereby certify that the foregoing is a true and correct copy of a Resolution of the Governing Board of the Oak Park Unified School District, adopted by said Board at its special meeting on July 14, 2020.

Secretary, Board of Education
Oak Park Unified School District

OAK PARK UNIFIED SCHOOL DISTRICT

*Resolution to Approve the Reduction or Elimination of
Certain Positions in the Classified Service*

Resolution No. #2020-12

WHEREAS, due to lack of work and/or lack of funds, the Governing Board of the Oak Park Unified School District (“District”) hereby finds that it is in the best interests of the District that, as of August 2, 2020, the following services now being provided by the District shall be reduced and/or discontinued:

CLASSIFICATION	FULL-TIME EQUIVALENT (FTE)
Campus Supervision Total	16.3163
Career Center Technician FT Total	1
Certified Computer Repair Tech Total	1
Custodian Part-time Total	0.9375
Department Clerk Total	0.375
Food Services Assistant I Total	6.4688
Food Services Cook Total	1.875
Food Services Delivery Total	0.4688
Food Services Manager Total	1.375
Full Time Asst Site Leader Total	2
Full Time Site Leader Total	4
Health Technician Total	3.4063
Inst Asst II Extended Care Total	0.4688
Instructional Assistant I - Computers Total	1.5625
Instructional Assistant I - Grade Total	4.2
Instructional Assistant I - Math Total	3.75
Instructional Assistant I - Music Total	1.4188
Instructional Assistant I - PE Total	1.4063
Instructional Assistant I - Reading/Literacy Total	3.4688
Instructional Assistant III - Reading/Literacy Total	1.3625
Instructional Asst. III - ELL Total	2.25
Library/Media Technician FT Total	1
Library/Media Technician PT Total	1.875
Pre-school Assistant Total	1.5
Student Service Asst PT w/PERS Total	0.5625
TOTAL FTE	64.0475

NOW, THEREFORE, BE IT RESOLVED by the Governing Board that:

1. Due to lack of work and/or lack of funds, the number of classified employees and the amount of service rendered shall be reduced or discontinued as specified above, pursuant to Education Code 45308.
2. The above identified reductions and layoffs shall be effective August 2, 2020.
3. The Superintendent, or designee, is directed to give notice of reduction/layoff to the affected classified employees pursuant to District rules and regulations, as well as the applicable provisions of the Education Code of the State of California, no later than sixty (60) days prior to the effective date of layoff, as set forth above.
4. The employees reduced or laid off pursuant to this Resolution shall be eligible for reemployment pursuant to Education Code section 45298.

PASSED AND ADOPTED at the special meeting of the Governing Board of the Oak Park Unified School District on June 2, 2020 by the following vote:

AYES:	4
NOES:	0
ABSENT:	0
ABSTAIN:	1

**LIST OF CLASSIFICATIONS WHOSE
REDUCTION OR DISCONTINUANCE IS RESCINDED
FOR THE 2020-2021 SCHOOL YEAR – Revised**

CLASSIFICATION	FULL-TIME EQUIVALENT (FTE)
Career Center Technician FT Total	1
Custodian Part-time Total	0.9375
Food Services Assistant I Total	6.4688
Food Services Cook Total	1.875
Food Services Delivery Total	0.4688
Food Services Manager Total	1.375
Health Technician Total	3.4063
Instructional Assistant I - Computers Total	1.5625
Instructional Assistant I - Math Total	3.75
Instructional Assistant I - Reading/Literacy Total	3.4688
Instructional Assistant III - Reading/Literacy Total	1.3625
Instructional Asst. III - ELL Total	2.25
Library/Media Technician FT Total	1
Library/Media Technician PT Total	1.875
Pre-school Assistant Total	1.5
Student Service Asst PT w/PERS Total	0.5625
TOTAL FTE	32.8627

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JULY 14, 2020
SUBJECT: A.4. APPROVE MEMORANDUM OF UNDERSTANDING WITH OAK PARK TEACHERS ASSOCIATION REGARDING THE RETURN TO WORK FOLLOWING SCHOOL CLOSURES RELATED TO COVID-19

ACTION

ISSUE: Shall the Board approve Memorandum of Understanding between Oak Park Unified School District (OPUSD) and the Oak Park Teachers Association (OPTA) Regarding the Return to Work Following School Closures Related to Covid-19?

BACKGROUND: The District and OPTA needed to address the learning environment and instructional model for schools related to COVID 19. It has been determined that due to safety guidelines at this time the District will reopen school with Distance Learning. The MOU addresses a reentry schedule for all sites as well as expectations for instruction at all levels which include a Distance Learning Model, a Hybrid Blended Model and a full In-person Learning Model. The proposed MOU is included for the Board's review.

ALTERNATIVES:

1. Approve the Memorandum of Understanding between OPUSD and OPTA Regarding the Return to Work Following School Closures Related to Covid-19.
2. Do not approve the Memorandum of Understanding.

RECOMMENDATION: Alternative No. 1

Prepared by: Stew McGugan, Assistant Superintendent, Human Resources
Adam Rauch, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT
Memorandum of Understanding
Between
Oak Park Unified School District
And
Oak Park Teachers Association
July 13, 2020

This Memorandum of Understanding ("MOU") between the Oak Park Unified School District ("District") and the Oak Park Teachers Association ("OPTA") (referred to collectively as "the Parties") on July 8, 2020 regarding the return to work following school closures related to the Novel Coronavirus (COVID-19).

INTRODUCTION

The Parties have a shared commitment in providing an educational program that supports the needs of all students while ensuring a safe learning environment for students and staff by following the guidelines established by both state and county health departments. Continued education of our students during the 2020-2021 year will require collaboration among the Parties given the impact of COVID-19 and the possible need to fluctuate between instructional models of instruction (at-school learning Hybrid/Blended and Distance Learning).

To support this, an instructional delivery model has been developed with input being gathered from the association, educators, administrators, and parents. The instructional model put into practice at individual sites and/or district-wide shall be triggered based on the needs of the district, the direction and guidance from the State of California, Ventura County Department of Public Health and the Ventura County Office of Education.

The Parties recognize there is a need to address the learning environment and instructional model of schools in the Novel Coronavirus environment. It is determined that due to the safety guidelines, a move to a Hybrid/Blended Model and/or Distance Learning Model is necessary at this time. It is the mutual interest of both parties to address the recommendations of public health officials in order to prevent the spread of illness arising from the Novel Coronavirus (COVID-19).

Adherence to Health Guidelines:

The District shall adhere to the COVID-19 guidelines issued by the Centers for Disease Control and Prevention ("CDC"), California Department of Public Health ("CDPH"), California Department of Education ("CDE"), the California Department of Industrial Relations Division of Occupational Safety and Health ("Cal/OSHA"), the Ventura County Department of Health, and the Ventura County Office of Education. The parties agree to meet as soon as possible to

negotiate the impact and effects of any revisions or updates to those guidelines, set forth by the above agencies.

The 2020-2021 school year shall be reopened under three (3) instructional models: a Hybrid/Blended Model, a Distance Learning Model and the current Oak Park Independent School (OPIS) model.

The District shall immediately notify the Association if it becomes necessary to transition to a Distance Learning model or traditional, full capacity model. The District shall contact the local public health departments to determine if schools and worksites should be closed, continue with a blended learning model, or reopen in virtual learning model, similar to this past spring. If closure is recommended by the local public health department, the District and Association shall immediately bargain the impact and effects of the closure.

The Parties agree to the following reentry schedule:

Brookside, Oak Hills, Red Oak Elementary School Schedules		
Day	In Class	At Home
Monday	A	B
Tuesday	A	B
Wednesday	B	A
Thursday	B	A
Friday	Alternate A/B Weekly (Teacher Prep Day)	Alternate A/B Weekly (Teacher Prep Day)

Brookside, Red Oak, Oak Hills BELL Schedule M-TH	
Grade	Time
DK	8:15 - 12:15
K	8:15 - 1:15
1-3	8:20 - 2:30
4-5	8:20 - 2:56

Brookside, Red Oak, Oak Hills BELL Schedule FRIDAY (if we go back full time)	
Grade	Time
DK	8:15 - 12:15
K	8:15 - 12:15
1-3	8:20 - 12:40
4-5	8:20 - 12:40

Medea Creek Middle School Schedule M-TH (Friday only if we go back full time)			
Day	Periods	In Class	At Home
Monday	1-7 and (Advisory*)	A	B
Tuesday	1-7 and (Advisory*)	A	B
Wednesday	1-7 and (Advisory*)	B	A
Thursday	1-7 and (Advisory*)	B	A
Friday	1-7 (A/B)**	None	A/B

Advisory (Required)*

Friday will be a work day for students off campus**

Medea Creek Middle School BELL Schedule M-TH		
Periods	Times	Minutes
Period 1	8:30 - 9:15	45
Period 2	9:20 - 10:05	45
Nutrition	10:05 - 10:20	15
Period 3	10:20 - 11:05	45
Period 4 - 6th Lunch	11:05 - 11:50	45
Period 4 - (7/8)	11:10 - 11:55	45
Period 5 - Lunch 7/8	11:55 - 12:40	45
Period 5 - (6)	11:55 - 12:40	45
Period 6	12:45 - 1:30	45
Period 7	1:35 - 2:20	45
Advisory (Required)	2:20 - 2:45	25

Oak Park High School Schedule			
Day	Periods	In Class	At Home
Monday	0, 1, 3, 5, 7B*	A	B
Tuesday	0, 2, 4, 6, 7A*	A	B
Wednesday	0, 1, 3, 5, 7A*	B	A
Thursday	0, 2, 4, 6, 7B*	B	A
Friday**	1-6 (A/B)	None	A/B

*7th period held by Google for students At Home that day

**Friday will be a work day for students off campus

Oak Park High School BELL Schedule M-TH		
Period	Time	Minutes
Period 0	7:20 to 8:20	60
Passing	8:20 to 8:30	10
Block 1 (1/2)	8:30 to 10:05	95
Nutrition	10:05 to 10:15	10
Passing	10:15 to 10:25	10
Block 2 (3/4)	10:25 to 12:05	100
Lunch	12:05 to 1240	35
Passing	12:40 to 12:50	10
Block 3 (5/6)	12:50 to 2:25	95
Support (7)	2:25 to 3:10	45

Oak Park High School (1-6) Friday BELL Schedule - If we come back full time		
Period	Time	Minutes
Period 1	8:30 to 9:12	42
Period 2	9:22 to 10:04	42
Nutrition	10:04 to 10:14	10
Period 3	10:24 to 11:14	50
Period 4	11:24 to 12:06	42
Lunch	12:06 to 12:41	35
Period 5	12:51 to 1:33	42
Period 6	1:43 to 2:25	42
Support (7)	2:25 to 3:10	45

DK-12 Friday Hybrid/Blended Learning Model Teacher Prep Schedule	
Time	Topic
8:00 - 9:00	Department, Leadership, Staff, Grade Level Meetings
9:15 - 11:15	IEP, SST, 504/ Parent Meeting/Flexible Office Hours/Professional Development Opportunities
11:15 - 12:00	Lunch
12:00 - 3:00	PREP (protected teacher time)

DK-12 Friday Distance Learning Model Teacher Prep Schedule	
Time	Topic
8:00 - 9:00	Department, Leadership, Staff, Grade Level Meetings
9:00 - 9:20	Office Hours/Teacher Check in
9:30 - 11:15	IEP, SST, 504/ Parent Meeting/Flexible Office Hours/Professional Development Opportunities
11:15 - 12:00	Lunch
12:00 - 3:00	PREP (protected teacher time)

Hybrid /Blended Model

This model consists of in-person and at-home learning (Hybrid/Blended Model). Students in all grades will be assigned to a cohort (A or B). Each cohort will have 2 days of on-campus learning and 2 days of at home learning.

Grades DK-5

The District's expectation is that in Grades DK-5 general education classroom teachers who teach grades DK-5 will provide daily direct instruction to the on-campus cohort in order to meet the essential CA standards, as identified by general education classroom teachers and the District. General education classroom teachers will provide students in the off-campus cohort with work assignments to allow for independent practice or review of standards. General education classroom teachers will provide the off-campus cohort with, at least, 1x a week for each cohort live interaction or simulcasted activity beginning the second week of school. The Parties agree to reconvene by September 18th, 2020 or 6 weeks after the Hybrid Model begins, to review the effectiveness of live interaction in the Hybrid/Blended Model for grades DK-5. This live interaction may be used for instructional or connectedness activities. General education classroom teachers will provide students and parents with a weekly schedule for their off-campus days that includes all assignments and expected activities to be completed by the students. General education classroom teachers may share the weekly schedule using any District supported tool for communication (i.e. email, Parentsquare, Schoolwires [school website] or Google Classroom). The subsequent week's schedule should be shared with students and parents no later than Sunday at 5:00 p.m.

Site principals and Director of Curriculum and Instruction will provide examples/samples of Hybrid Off-Campus learning days. Teachers will be responsible for developing and implementing their instructional schedule.

Grades 6-12

The District's expectation is that bargaining unit members in grades **6-12** will provide simulcasted or pre-recorded new instruction for students in the off-campus cohort. New instruction will include materials or information that meet adopted standards and/or objectives of the subject/course that have not been previously taught. New instruction can be shared by department or grade level. Special Education teachers shall follow these guidelines when appropriate and applicable.

The Parties agree that Friday Prep Days may consist of department, grade level, Distance Learning teacher groups, Leadership and/or Staff meetings from 8:00 am – 9:00 am. Each site principal will set a schedule and present to staff prior to the school year starting. Additionally, 9:15 am – 11:15 am on Friday Prep Days may be used for, IEP's, SST's, 504's, parent meetings/office hours, and professional development. IEP's, 504's, and SST meetings are not limited to the Friday Prep Schedule. 11:15 am – 12:00 pm will be a designated lunch time and the remainder of Friday Prep Day from 12:00 pm – 3:00 pm will be for bargaining unit members to use as undisturbed prep time. (See chart on previous page).

All bargaining unit members are encouraged to work from home on Friday Prep days and shall be available for virtual meetings as applicable.

Traditional Learning Model

This model consists of the District's traditional instructional model of education that existed pre-COVID-19. This model will be triggered when the Ventura County Office of Education, the Ventura County Department of Public Health, and California Department of Education, determine that staff and students may return to in-person instruction with no or minimal restrictions. Once this determination is made, students and staff will return immediately.

Transition from Hybrid to Distance Learning Model - if school year starts on Hybrid

The District's Distance Learning Model will be triggered when the Ventura County Office of Education, the Ventura County Department of Public Health, California Department of Education, and/or the Oak Park Unified School District determines the move to Distance Learning instruction is needed due to safety and the overall well-being of staff and students. Once this determination is made, students and bargaining unit members will move to a complete Distance Learning Model three (3) school days after being notified by authorities or the District. Bargaining Unit Members shall use these three (3) school days to organize and prepare for Distance Learning. If the three (3) school days includes a Friday, staff meetings will not be held, and, if possible, previously scheduled meetings, including IEPs and SSTs will be postponed or rescheduled.

Transition from Distance Learning to Hybrid/Blended Learning Model - If school year starts on DL

The District's Hybrid /Blended Learning Model will be triggered if the Ventura County Office of Education, the Ventura County Department of Public Health, California Department of Education, and/or the Oak Park Unified School District determines that the school year shall start using the Distance Learning model due to safety and the overall well-being of staff and students. If the school year starts with the Distance Learning Model, bargaining Unit members shall follow the Distance Learning Model. Once the above agencies determine that it is safe to start the Hybrid/Blended Model, bargaining unit members are notified by authorities or the District of this determination, bargaining unit members shall be provided three (3) school days to organize and prepare for hybrid teaching. If the three (3) school days includes a Friday, staff meetings will not be held, and, if possible, previously scheduled meetings, including IEPs and SSTs will be postponed or rescheduled.

Teaching dual roles of Hybrid/Blended Learning Model/Distance Learning Model (Secondary Teachers)

A teacher may volunteer to teach in both the Distance Learning Model and in the Hybrid/Blended Learning Model. This is not mandatory; the decision is up to each teacher. Teachers who choose to teach in both the Distance Learning and Hybrid Model, will be compensated as follows:

1. A teacher who has a separate Distance Learning and Hybrid section (not mixed): will receive a \$500 stipend (on a prorated basis if a Distance Learning Model is implemented) per section, per semester, for each section of Distance Learning Model taught.

2. A teacher who has both Distance Learning and Hybrid students in a class: will receive a \$500 stipend (on a prorated basis if a Distance Learning Model is implemented) per class, per semester that contain both Distance Learning and Hybrid students

Teachers cannot be transferred or reassigned into this dual role; teachers must volunteer for these positions, if any. Article 19, Transfers and Reassignments in the CBA: does not apply to the above section

Distance Learning Model

Bargaining unit members under Distance Learning may work from home or from their classroom. Bargaining unit members will be available on Fridays from 9:00 am - 9:20 am to hold virtual office hours/teacher check in. If a bargaining unit member has an IEP/SST/504 meeting on Friday from 9:00 am - 9:20 am, coverage for office hours/teacher check in will be provided by the site administrator or other certificated staff.

The next week's schedule for DK-5 classes should be shared with students and parents no later than Sunday at 5:00 p.m.

Grades DK-5

- a. DK-5
 - i. Monday - Thursday = *100 minutes of instruction daily* (at least 40 minutes live interaction)
 - 1. 10-minute morning connection time each day
 - 2. 90 minutes of daily instruction (approximately)
 - a. At least 1 lesson must be taught live daily
 - b. 2 x 30-minute lessons daily (can be live, pre recorded or 3rd party) 30 minutes can include mini-lesson, independent practice, and small group instruction.
 - 3. Daily independent work provided for review/practice (encourage non-screen activities)
 - ii. Friday - 20 minutes of office hours /check in

Grades 6-8

- a. 6-8 (class periods of 45 minutes)
 - i. Start class live together
 - 1. Start should include attendance and agenda
 - 2. Academic instruction - 10-30 min
 - 3. Can be live, pre-recorded, or 3rd party
 - a. Students will receive live direct academic instruction at least twice (2) per week per class; this would mean a

minimum of 12 live instruction sessions per week for the different classes. (2 per period x 6 periods)

4. Live direct Instruction does not need to be continuous during each class period.
5. Hold students accountable to material covered during each class period.
- ii. Friday office hours/teacher check in = All DL teachers will be available from 9:00 - 9:20 am for student support.
- iii. Daily independent work will be provided (encourage non-screen activities)

Grades 9-12

- a. 9-12 (Block periods are 95 minutes, 0 period is 60 min) =
 - i. Start class live together
 1. Start should include attendance and agenda
 2. Academic instruction - 20-60 min
 3. Can be live, pre-recorded, or 3rd party
 - a. Students will receive live direct academic instruction at least twice per week (2) per class; this would mean a minimum of 12 live instruction sessions per week for the different classes. (14 if taking a 0 period)
 4. Live direct Instruction may not be continuous during each class period.
 5. Hold students accountable to material covered during each class period.
 - ii. Friday office hours/teacher check in = All DL teachers will be available from 9:00 am - 9:20 am for student support.
 - iii. Daily independent work will be provided (encourage non-screen activities)

Collective Bargaining Modifications

The Parties recognize that the instructional models identified herein may have negotiable impacts. As such, the Parties agree, that due to the COVID-19 pandemic and social distancing guidelines, it is necessary to temporarily make the following modifications to the current contract during this time. All other current CBA language remains applicable to employees absent modification below.

Work Year and Working Hours

Bargaining unit members will work five (5) days a week for the professional work week; four (4) days on-site, and one (1) day (Friday) remotely. Certificated bargaining unit members are encouraged to work from home on Fridays. The teacher workday will be revised to meet the instructional days as set forth in the instructional models, described above.

Staff Meetings

Principals will schedule all staff meetings virtually, unless safe to have in person.

IEP/504/SST Meetings

IEP/504/SST meetings should be scheduled from 9:15 am – 11:15 am on Fridays when possible. However, these meetings may also be before, after or during the school day per site and at the teacher's discretion. Priority shall be given to hold these meetings virtually.

Parent/Teacher Conferences (DK-5)

Parent teacher conferences (November and March) will be held virtually, unless both the teacher and the parent(s) agree to an in-person conference.

Class Size

Class size of each in-person cohort which comprise the Hybrid Model shall be based on room space and ability to provide appropriate social distancing or other safety precautions. Each site administrator will do their best to split the cohorts evenly among classes and/or periods. Class size overages still apply as provided in the CBA. The District will make every effort to split cohorts into 50% of the total class roster. Schedule changes will be reviewed and approved by site administrators to maintain targeted cohort size.

Evaluations

During the 2020-21 school year, only probationary and temporary employees will be evaluated. Permanent employee evaluations will be postponed for the 2020-2021 school year and will resume according to the current evaluation schedule in the 2021-2022 school year; i.e., permanent employees scheduled for evaluation in the 2020-2021 school year will be evaluated in the 2021-2022 school year; permanent employees scheduled for evaluation in the 2021-2022 school year will be evaluated in the 2022-2023 school year.

Transfers and Reassignments

The Parties recognize the need for accommodations of teaching assignments and parent election of the proffered learning models for their student(s) during this unprecedented time given individual circumstances. To support this, transfer/reassignment may be initiated by the District to accommodate staffing needs. Any transfer/reassignment will not be made in an arbitrary or capricious manner. Transfers/reassignments made during the term of the MOU are temporary; the bargaining unit member will be returned to their previous position upon termination of the MOU. If a transfer/reassignment becomes necessary, transfers will be filled based on staffing changes and prioritized as follows: (1) bargaining unit members with underlying medical conditions as confirmed by a physician note. (2) at-risk teachers due to caring for an individual who is impacted by other medical conditions as confirmed by a physician note (3) teachers who have expressed an interest in transfer; and (4) involuntary transfers/reassignments, based on seniority. If a teacher is involuntarily transferred/reassigned, they will receive a \$200/day stipend, up to \$600, for training, as deemed necessary by the District.

Safety Conditions of Employment

The current CBA addresses safety of employees. Specific processes and procedures will be implemented as appropriate under the guidance of the State of California, Ventura County Department of Public Health, and the Ventura County Office of Education as it relates to the COVID-19 pandemic. All bargaining unit members shall be provided with proper PPE as needed including face shields for bargaining unit members that request it. Bargaining unit members shall be provided with all necessary cleaning supplies, hand sanitizer, soaps, paper towels, and any other protective equipment deemed necessary to each individual Bargaining unit member. The District shall ensure the circulation of air in rooms and offices and use recommended air filters for HVAC units.

The District shall ensure all students, employees, and visitors are checked for symptoms daily prior to entering school, including temperature checks via no touch thermometers. Visitors with any symptom consistent with COVID-19 shall be denied entry. Staff and students with any symptom consistent with COVID-19 or who have had close contact with a person with COVID-19 should be sent home or sent to an isolation room on site pending travel home.

Upon notification that an employee or student has been infected with COVID-19, the District shall initiate contact tracing in conjunction with local health department officials. All persons who may have come in contact with the infected individual shall be notified. The District shall notify the Association of the location(s) where the infected individual was present on the school premises during the suspected incubation/active infection period.

Miscellaneous Provisions

Pay/Benefits

Working in any of the learning models, bargaining unit members shall continue to receive their full compensation and benefits. If extracurricular duties are performed, bargaining unit members shall receive stipends and/or additional pay, as provided for under the CBA. Alternatively, if we move to the Distance Learning Model stipends that are no longer applicable shall be immediately terminated.

Leaves of Absence

Bargaining unit members who are exposed to or test positive for coronavirus, and are required to be quarantined, shall first use FFCRA (Families First Coronavirus Response Act) Leave days, as well as be provided leave set forth in the CBA.

At-Risk Members

The District shall engage in a dialogue, with the goal of providing an accommodation, with any bargaining unit member who provides documentation of an underlying high-risk condition or resides with someone with documentation of an underlying high-risk condition. When reasonably possible, accommodations may include a distance learning position not requiring that bargaining unit member to provide in-person instruction or providing an alternate work assignment.

Daily Cleaning and Disinfecting

The District shall ensure that all classrooms, restrooms, workspaces are cleaned and disinfected daily, including but not limited to desks, doorknobs, light switches, faucets, and other high touch fixtures, using the safest and most effective disinfectant necessary, as recommended by federal, state, and/or local health officials. Bargaining unit members will direct students to clean their workspace as they enter the classroom for the first time and exit the classroom each day or period. The cleaning supplies will be provided by the District, as well as a document to state it is safe for students to use. This cleaning is in addition to the daily cleaning that will be done by custodial staff. Bargaining unit members are not required to clean offices or classrooms.

Lesson Plans/Instruction

The lesson design, type of instruction, and curriculum shall be aligned with the school board adopted curriculum. All content, including Distance Learning, shall be aligned to content standards, in an attempt to provide a level of quality and intellectual challenge equivalent to in-person instruction. Google Classroom will be the approved and required learning management system for teachers in grades DK-12. Teachers in DK-5 have the option of using SeeSaw instead of or in addition to Google Classroom.

Professional Responsibilities

Bargaining unit members' professional responsibilities remain consistent with current contract language, applicable job descriptions, legal requirements, case law, and professional standards.

Attendance

Teachers need to take attendance for all students on their class roster each day. Attendance shall be taken of students who are virtually and physically present in class. For virtual students, or at home, teachers may also use assignments turned in through Seesaw (DK-2) or Google Classroom (3-12) to count as attendance for an at-home day.

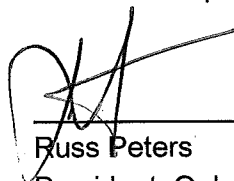
Parent/Guardian Communication

Classroom teachers shall regularly communicate with parents and guardians as provided in the CBA.

This MOU shall sunset no later than June 30, 2021, unless both parties mutually agree upon an extension. The provisions of this MOU shall not be modified and/or changed unless both parties mutually agree.

This MOU shall not be precedent-setting nor form any basis for past practice.

This MOU supersedes the MOU regarding return to school, dated June 17, 2020.



Russ Peters

President, Oak Park Unified Teachers Union

7.13.2020

Date

Dr. Anthony Knight

Superintendent, Oak Park Unified School District

2-5/4728271.1

Date

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JULY 14, 2020
SUBJECT: A.5. APPROVE PRICE INCREASE TO STUDENT NUTRITION SERVICES MEAL PRICES FOR 2020-2021

ACTION

ISSUE: Shall the Board approve an increase in school lunch prices for the 2020-21 school year?

BACKGROUND: Meal prices were last increased in 2014 during a radically different season in the program. The various financial pressures in the form of operating fees, food costs, and staff compensation have only increased in magnitude since then as the program has dramatically improved food quality. With higher student participation, staffing needs have risen dramatically in order to effectively prepare and serve the food, and to maintain cleanliness and organization in the kitchens. From August 2015 to December 2019, the Consumer Price Index (CPI) increased 12.5%. While our fund has tried to absorb these various cost increases, we have not raised meal prices accordingly. In order to maintain the current standard of our nutrition program while continuing to progress toward excellence, we request authorization for a \$0.50 price increase on all meals.

FISCAL IMPACT: Without increasing current meal prices, the Student Nutrition program will operate at a deficit, impacting the District's General Fund.

ALTERNATIVES:

1. Approve a \$0.50 price increase on all meals for the 2020-21 school year.
2. Do not approve the proposed price increase.

RECOMMENDATION: Alternative No. 1

Prepared by: Carole Ly, Director, Student Nutrition and Wellness
Adam Rauch, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

OAK PARK UNIFIED SCHOOL DISTRICT
5801 East Conifer Street, Oak Park, California 91377
Telephone: (818) 735-3203 | Fax: (818) 879-0372

STUDENT NUTRITION & WELLNESS

TO: Members, Board of Education
Dr. Anthony Knight, Superintendent

FROM: Carole Ly, Director of Student Nutrition & Wellness

DATE: July 9, 2020

SUBJECT: BOARD AGENDA BACKGROUND - APPROVAL OF PRICE INCREASE TO STUDENT NUTRITION & WELLNESS MEALS FOR 2020-21

At the meeting on July 14, 2020, I am recommending that the Board authorize an increase to the lunch and nutrition meal prices for the Child Nutrition Services (CNS) Program.

Meal prices were last increased six years ago in 2014-15 when our program was still primarily utilizing heat-and-serve products, USDA commodity meats and cheeses, and ready-made entrées from outside vendors. The price increase helped to offset the various financial pressures the program experienced at the time, including new operating fees from the county, elevated staff compensation, rising distributor costs, and higher price points to source better ingredients. However, those same liabilities have only continued to grow in magnitude each year since. While we have dramatically maximized quality while lowering our cost per plate expenditures on food and supplies due to better resource management, we have not been able to mitigate the price increases for the ingredients and supplies that characterize our scratch-cooking program. Furthermore, with higher student participation, staffing needs have risen dramatically in order to effectively prepare and serve the food, and to maintain the cleanliness and organization in the kitchens. Wages for cafeteria staff were also recently increased to make them more equitable with those of other part-time classified staff both to reflect the greater demands on the existing staff and in an effort to attract more qualified employees. From August 2015 to December 2019, the Consumer Price Index (CPI) increased 12.5%. While our fund has tried to absorb these various cost increases, we have not raised meal prices accordingly.

The student nutrition program strives to be self-sustaining. While increased participation has brought us closer and closer to the goal of breaking even each year, we continue to require assistance from the general fund, particularly when faced with such circumstances as we have seen recently. We would ideally be able to generate a nominal security that would allow us to weather unexpected setbacks. Moreover, in order to maintain the current standard of our nutrition program while continuing to progress toward excellence, we request authorization for a \$0.50 price increase on all meals as demonstrated in the chart below.

TABLE 1: CURRENT V. PROPOSED PRICES AT OPUSD

	Current Price	Proposed Change	New Price
Breakfast (Elementary)	\$3.00	+\$0.50	\$3.50
Breakfast (Secondary)	\$3.00	+\$0.50	\$3.50
Lunch (Elementary)	\$4.00	+\$0.50	\$4.50
Lunch (Secondary)	\$4.50	+\$0.50	\$5.00

The following is a sampling of the school year 2019-20 meal prices at other districts in Ventura, San Diego, and Los Angeles counties. The free and reduced-price meal percentages and demographics at Encinitas and Las Virgenes (LVUSD) are closer to those at Oak Park. The remainder of the other school districts in Ventura and Santa Barbara counties listed below serve much larger proportions of students eligible for meal benefits and receive overwhelmingly more funding from federal and state programs, and thus are able to price their meal prices at much lower rates. We continue to seek out quality ingredients and scratch-prepare the majority of our offerings.

TABLE 2: COMPARISON OF MEAL PRICES WITH OTHER SCHOOL DISTRICTS IN 2019-20

School District	% Free & Reduced*	Breakfast (ES)	Breakfast (MS)	Breakfast (HS)	Lunch (ES)	Lunch (MS)	Lunch (HS)	Adult Lunch
Oak Park	7.6%	\$3.00	\$3.00	\$3.00	\$4.00	\$4.50	\$4.50	\$3.00/\$4.00
Las Virgenes	11.9%	-	-	\$3.50	\$4.50	\$5.00	\$5.00	\$5.00/\$6.00
Encinitas	16.3%	\$2.00	-	-	\$4.00	-	-	\$5.00
Conejo Valley	24.8%	\$2.00	\$2.00	\$2.00	\$3.50	\$3.50	\$3.50	N/A
Simi Valley	34.0%	\$2.00	\$2.50	\$2.50	\$3.00	\$4.00	\$4.00	N/A
Moorpark	35.7%	\$2.00	\$2.00	\$2.00	\$3.00	\$3.50	\$3.50	N/A
Ojai	50.2%	\$2.25	\$2.50	\$2.50	\$3.50	\$3.75	\$3.75	N/A
Ventura	55.2%	\$1.75	\$2.00	\$2.00	\$3.00	\$3.50	\$3.50	N/A
Carpinteria	58.5%	\$1.75	\$1.75	\$1.75	\$3.00	\$3.50	\$3.50	N/A

* 2018-19 data at www.kidsdata.org

TAKE-OUT/INDIVIDUAL PACKAGING FOR MEALS: Since 2015-16, we have kept our consumption of single use utensils and disposable paper and plastic products to a minimum; we have also saved on the use of these products at BES and MCMS due to the use of washable plates and utensils at those sites. In light of COVID-19, however, we will need to shift to individually packaging our meals and offering wrapped, single use utensils. Meal packaging supplies, wrapped utensils, handled food bags, and single serve packets of fruit and vegetables carry higher costs, and will all contribute to significantly higher

expenditure per meal. Additionally, to ensure that we are not negatively impacting the environment while serving food safely, we aim to source biodegradable, recycled, and recyclable food packaging as much as possible. Furthermore, in order to maintain social distancing and separate cohorts of employees, there can only be a very limited number of staff members in the kitchen at any one time. This becomes particularly challenging at the elementary sites due to the small size of the kitchens. It will take more time to prepackage meals, and the ones packaged earlier must be kept at proper temperatures while maintaining the highest food quality. As such, we will be leasing appropriate heat-sealing equipment, the cost of which approximates to \$600 in machinery alone. We estimate that the total of these various food packaging supplies alone would tack on an additional \$0.30 per elementary meal and \$0.50 per middle and high school meal.

VENDOR COSTS: While we are able to maximize value for food and supplies by piggybacking on the contracts of larger school districts, a number of ingredients and most of the environmentally friendly paper products we need are not used by other school meals programs. These items include free range, antibiotic free poultry; non-GMO oils; 100% organic soy products; and biodegradable plates. Additionally, to even qualify for the contract pricing, some vendors require purchasing at a much larger volume than we are able to store or utilize. One such item is milk, whose prices have doubled since SY 2014-15 and now costs about \$0.37 per carton. Other prices have simply risen due to higher cost of ingredients to the producers. For instance, the price of pizza crusts started at \$2.75 in 2015-16 and increased to \$3.25 in 2016-17 and then to \$4.75 in 2018-19. In March 2020, we received notification from our bread vendor that the cost of one case of pretzel dough would be increasing by a factor of \$8.

EMPLOYEE WAGE INCREASES: Employee wages have risen each year to include cost of living increases and most recently to match campus supervisor wages. Compared to SY 2014-15, we have twice as many employees who work over 18.75 hours/week, so our contributions to both PERS and health benefits have increased. Whereas in SY 2015-16, our fund covered \$18,469 in health benefits, we paid \$51,381 in SY 2018-19 and \$58,755 in SY 2019-20. Similarly, our PERS contributions were \$29,392 in SY 2015-16, but we contributed \$50,526 and \$53,718 in SY 2018-19 and SY 2019-20, respectively.

OTHER FEES: In 2013-14, the County of Ventura Environmental Health Department began assessing all school districts fees to issue permits to operate. At the time, permits for our six meal service sites totaled \$2125. By 2014-15, we paid \$2,510. In SY 2019-20, we appropriated a total of \$3,363. Beginning in SY 2016-17, we were required to pay an additional licensing fee to permit the sale of frozen yogurt at MCMS. We paid \$333 in SY 2019-20.

We paid \$4,370 in 2013-14 to the Ventura County Office of Education (VCOE) in software support fees for the CNS Point-of-Sale (POS) system. In 2014-2015, we paid \$4,488. In 2019-20, our payments totaled \$5,766.

In an effort to streamline meal service and minimize contact during COVID-19, we will be employing meal pre-ordering software. The estimated cost for these services is approximately \$2,500 per year.

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JULY 14, 2020
SUBJECT: A.6. AUTHORIZE MEASURE S PROJECT, 20-22S ECONOMIZERS AND CO2 SENSORS FOR F-BUILDING AT OAK PARK HIGH SCHOOL AND APPROVE ASSOCIATED CONTRACTS

ACTION

ISSUE: Shall the Board authorize Measure S Project 20-22S, Economizers and CO2 Sensors for F-Building at Oak Park High School to be funded from the Measure S bond fund?

BACKGROUND: One of the areas Oak Park Unified School District (OPUSD) has focused on in creating healthy learning environments is air quality in the classroom. This has been accomplished by ensuring that classrooms have fresh air. Currently in OPUSD, all but one building at Oak Park High School utilize the combination of economizers with CO2 sensors within the HVAC Systems to monitor and regulate air quality. With these upgrades, our HVAC systems will constantly measure CO2 levels in the classrooms and as needed, pump air in intermittently when CO2 levels increase.

The Measure S bond language includes, *repairing/upgrading older classrooms and school facilities, including air conditioning systems*. As such, the Board is respectfully requested to authorize Measure S Project 20-22S, economizers and CO2 sensors for F-Building at Oak Park High School and approve the following contracts:

- Eight economizers through Sigler Commercial in the amount of \$19,776, and
- Ten CO2 sensors through Johnstone Supply in the amount of \$4,182.

Installation will be done in-house by OPUSD Maintenance Engineers over a two-day period. Lead time on these parts is expected to be between two to three weeks.

FISCAL IMPACT: The proposed project will be funded from the Measure S bond fund.

ALTERNATIVES:

1. Authorize Measure S Project 20-22S, Economizers and CO2 Sensors for F-Building at Oak Park High School and approve associated contracts.
2. Do not authorize this project.

RECOMMENDATION: Alternative No. 1

Prepared by: Brendan Callahan, Director Bond Programs, Sustainability, Maintenance & Operations
Adam Rauch, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

July 14, 2020 Special Board of Education Meeting
Authorize Measure S Project 20-22S, Economizers and CO2 Sensors
for F-Building at Oak Park High School and approve associated contracts
Page 2

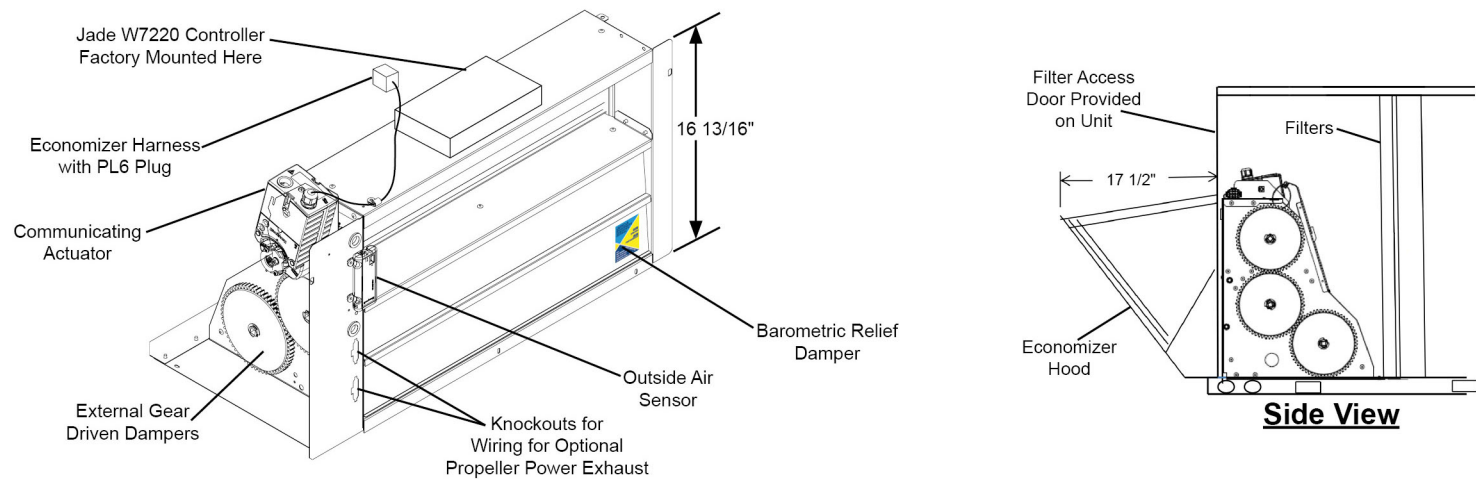
Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

 Micrometl	Date: 6/19/2020	Weights: 178lbs/80.74kg	Units:	Part Number: PECD-SRT12CA-DJZH-1VH
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Submitted To: tbiondi@micrometl.com	Job:	Notes:
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Economizer & Power Exhaust Combination Package, Ultra Low Leak Vertical with Honeywell Jade W7220 Single Speed Only Without Central Terminal Board Electromechanical, Honeywell Actuator, Differential Return Enthalpy Sensor, 208-230 Volt Single Phase, Constant Volume, Designed To Operate At 1850 CFM @ 1/2" - 1/2 HP. Power Exhaust Painted To Match RTU, All Necessary Panels And Hardware Included. Electrical junction box provided. High voltage cable to be field supplied and installed..



 MicroMetl	Date: 6/19/2020	Weights: 178lbs/80.74kg	Units:	Part Number: PECD-SRT12CA-DJZH-1VH
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Submitted To: tbiondi@micrometl.com	Job:	Notes:
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Economizer & Power Exhaust Combination Package, Ultra Low Leak Vertical with Honeywell Jade W7220 Single Speed Only Without Central Terminal Board Electromechanical, Honeywell Actuator, Differential Return Enthalpy Sensor, 208-230 Volt Single Phase, Constant Volume, Designed To Operate At 1850 CFM @ 1/2" - 1/2 HP. Power Exhaust Painted To Match RTU, All Necessary Panels And Hardware Included. Electrical junction box provided. High voltage cable to be field supplied and installed..

Compliant Economizer:

- Title 24:** Economizers meet California Energy Commission Title 24-2013 / 2016 prescriptive section 140.4 (damper leakage etc.), and mandatory section 120.2.i for Fault Detection and Diagnostic controls (JADE HJW10).
- ASHRAE 90.1:** Economizers meet ASHRAE 90.1-2013 / 2016 damper leakage requirements, and meet 2016 Fault Detection and Diagnosis requirements.
- IECC:** Economizers meet IECC 2012, IECC 2015, and IEC 2018 for outside air, return air, and relief damper (when provided) leakage requirements, and IECC 2015 and IEC 2018 for Fault Detection and Diagnostic requirements. Note: IECC 2015 and IEC 2018 requires differential return air sensor, which is included in some models (i.e. D2XH) and must be ordered separately on others (i.e. D2DH, D2ZH).
- AMCA:** Outside air and return air (volume) dampers are AMCA Class 1A rated at 1" w.g. Refer to MicroMetl NS1 catalog sheet on web site for details. Relief air dampers (when provided) are also AMCA rated. Refer to GR1 series catalog sheet on web site for details.

Features:

- For older, existing single speed units without Central Terminal Board (CTB). Other control options available.
- Gear driven design for trouble-free operation, eliminating slippage and binding associated with standard linkage.
- Includes assembled rainhood with aluminum water entrainment filters in the outside air section.
- Rainhood is sloped for water run-off.
- Built-in barometric relief damper provided. Power exhaust options available.
- All harnesses and plugs needed are provided.
- Uses standard factory filter access door shipped with HVAC unit.
- If factory hinged access door option is installed on unit, an additional kit is required to seal hinged door properly.
 - OEM part no. CRPECONV003A00 or MicroMetl part number 0640-0100-HDANGL

Notes:

- Control systems include Honeywell W7220 JADE controller, mixed (supply) air temperature sensor, OA sensor in description, and spring-return communicating actuator (some include differential return sensor as noted).
- JADE W7220 controller is factory mounted to top of outside air damper.
- Mixed (supply) air sensor is field installed in indoor blower fan section.
- Differential return sensor (included in "-DJXH" and "-DJZH" models or can be ordered separately - MicroMetl Part No. 9901-2022-DIFF) is field installed in return duct.
- ASHRAE, IECC, and Title 24 require the economizer controller be capable of reporting faults to a fault management application accessible by day-to-day operating or service personnel, or annunciated locally on zone thermostats or in some codes other devices are acceptable. Refer to applicable code requirements and to MicroMetl instructions for suggestions.
- These listed economizers are for use with existing, older single speed units without Central Terminal Board (CTB), see separate submittal for "D2" series economizers to be used on single, 2, and 3 speed units with Central Terminal Board (CTB).



MicroMetl Corporation certifies that the models GR1 and NS1 shown herein are licensed to bear the AMCA Seal. The ratings shown are based on tests and procedures performed in accordance with AMCA Publication 511 and comply with requirements of the AMCA Certified Ratings Programs. The AMCA Certified Ratings Seal applies to Air Leakage and Air Performance ratings.

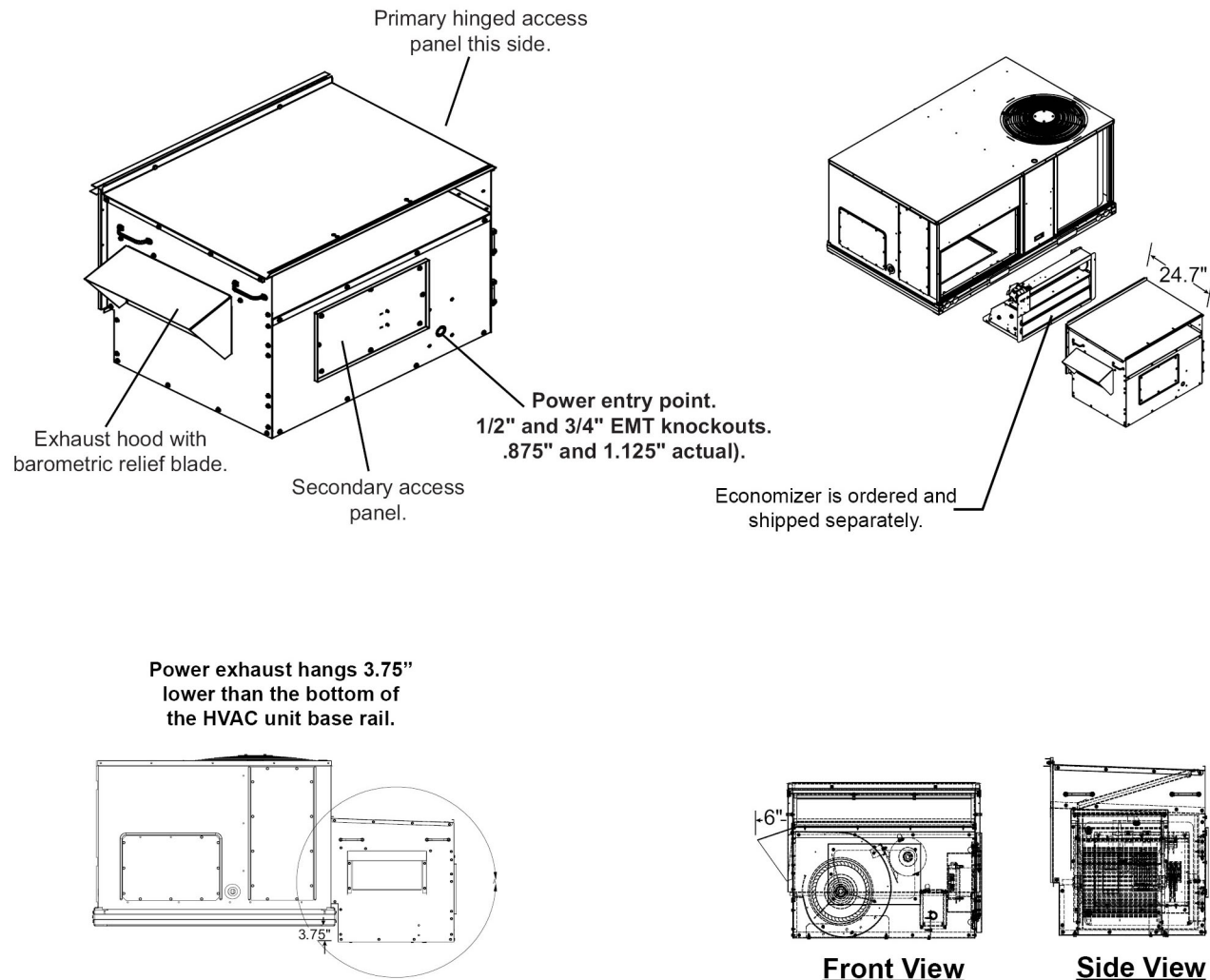
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 Micrometl	Date: 6/19/2020	Weights: 178lbs/80.74kg	Units:	Part Number: PECD-SRT12CA-DJZH-1VH
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Submitted To: tbiondi@micrometl.com	Job:	Notes:
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Economizer & Power Exhaust Combination Package, Ultra Low Leak Vertical with Honeywell Jade W7220 Single Speed Only Without Central Terminal Board Electromechanical, Honeywell Actuator, Differential Return Enthalpy Sensor, 208-230 Volt Single Phase, Constant Volume, Designed To Operate At 1850 CFM @ 1/2" - 1/2 HP. Power Exhaust Painted To Match RTU, All Necessary Panels And Hardware Included. Electrical junction box provided. High voltage cable to be field supplied and installed..



 MicroMetl	Date: 6/19/2020	Weights: 178lbs/80.74kg	Units:	Part Number: PECD-SRT12CA-DJZH-1VH
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Submitted To: tbiondi@micrometl.com	Job:	Notes:
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Economizer & Power Exhaust Combination Package, Ultra Low Leak Vertical with Honeywell Jade W7220 Single Speed Only Without Central Terminal Board Electromechanical, Honeywell Actuator, Differential Return Enthalpy Sensor, 208-230 Volt Single Phase, Constant Volume, Designed To Operate At 1850 CFM @ 1/2" - 1/2 HP. Power Exhaust Painted To Match RTU, All Necessary Panels And Hardware Included. Electrical junction box provided. High voltage cable to be field supplied and installed..

Compliant Economizer:

1. **Title 24:** Economizers meet California Energy Commission Title 24-2013 / 2016 prescriptive section 140.4 (damper leakage etc.), and mandatory section 120.2.i for Fault Detection and Diagnostic controls (JADE HJW10).
2. **ASHRAE 90.1:** Economizers meet ASHRAE 90.1-2013 / 2016 damper leakage requirements as stated in Table 6.4.3.4.3., and meet 2016 Fault Detection and Diagnosis requirements in section 6.4.3.12.
3. **IECC:** Economizers meet IECC 2012 section C402.4.5.2 and, IECC 2015 sections C403.2.4.3 and C403.3.3.5 for outside air, return air, and relief damper (when provided) leakage requirements, and IECC 2015 section c403.2.4.7 for Fault Detection and Diagnostic requirements, Note: IECC 2015 section C403.2.4.7.1 requires differential return air sensor, which is included in some models (i.e. -DYXB) and must be ordered separately on others (i.e. -DYDB, -DYEB).
4. **AMCA:** Outside air and return air (volume) dampers are AMCA Class 1A rated 1" w.g. Refer to MicroMetl NS1 catalog sheet on web site for details. Relief air dampers (when provided) are also AMCA rated. Refer to GR1 series catalog sheet on web site for details.



MicroMetl Corporation certifies that the models GR1 and NS1 shown herein is licensed to bear the AMCA Seal. The ratings shown are based on tests and procedures performed in accordance with AMCA Publication 511 and comply with requirements of the AMCA Certified Ratings Programs. The AMCA Certified Ratings Seal applies to Air Leakage and Air Performance ratings.

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 Micrometl	Date:	Weights:	Units:	Part Number:
	6/19/2020	178lbs/80.74kg		PECD-SRT12CA-DJZH-1VH


Submitted To: tbiondi@micrometl.com	Job:	Notes:
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Economizer & Power Exhaust Combination Package, Ultra Low Leak Vertical with Honeywell Jade W7220 Single Speed Only Without Central Terminal Board Electromechanical, Honeywell Actuator, Differential Return Enthalpy Sensor, 208-230 Volt Single Phase, Constant Volume, Designed To Operate At 1850 CFM @ 1/2" - 1/2 HP. Power Exhaust Painted To Match RTU, All Necessary Panels And Hardware Included. Electrical junction box provided. High voltage cable to be field supplied and installed..

- Series <u>Low Static</u> Power Exhaust Configurations and Electrical Data								
Suffix	Voltage	Phase	Description	HP	FLA	MCA	MOCP	Internally Provided Fuses
1VH	208-230	1	Constant Volume	0.5	4.1-4.3	5.1-5.4	9.2-9.7	N/A
2VH	208-230	3	Constant Volume	0.5	2.3-2.2	2.9-2.8	5.2-5.0	N/A
1LH or 1TH	230	1	Modulating	0.5	5.7*	7.1	12.8	10 Amp
2LH or 2LH	230	3	Modulating	0.5	3.9*	4.9	8.8	10 Amp
4VH	460	3	Constant Volume	0.5	1.1	1.4	2.5	N/A
4LH or 4LH	460	3	Modulating	0.5	1.5*	1.9	3.4	10 Amp

- Series <u>High Static</u> Power Exhaust Configurations and Electrical Data								
Suffix	Voltage	Phase	Description	HP	FLA	MCA	MOCP	Internally Provided Fuses
2V1	208-230	3	Constant Volume	1.0	3.8-3.6	4.8-4.5	8.6-8.1	N/A
2L1 or 2T1	230	3	Modulating	1.0	6.4*	8.0	14.4	12 Amp
4V1	460	3	Constant Volume	1.0	1.9	2.4	4.3	N/A
4L1 or 4T1	460	3	Modulating	1.0	2.8*	3.5	6.3	10 Amp

*VFD Input Current

 MicroMetl	Date:	Weights:	Units:	Part Number:
	6/19/2020	178lbs/80.74kg		PECD-SRT12CA-DJZH-1VH

Submitted To: tbiondi@micrometl.com	Job:	Notes:
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Economizer & Power Exhaust Combination Package, Ultra Low Leak Vertical with Honeywell Jade W7220 Single Speed Only Without Central Terminal Board Electromechanical, Honeywell Actuator, Differential Return Enthalpy Sensor, 208-230 Volt Single Phase, Constant Volume, Designed To Operate At 1850 CFM @ 1/2" - 1/2 HP. Power Exhaust Painted To Match RTU, All Necessary Panels And Hardware Included. Electrical junction box provided. High voltage cable to be field supplied and installed..

****Data provided by blower manufacturer**.**

"1/2 HP" Sound Data - Assumes .3125 Internal Exhaust Cabinet Static.												
CFM	ESP	RPM	Freq. (Hz)	63	125	250	500	1000	2000	4000	8000	Blower Outlet dBA @ 5ft.
2200	0.1	712	dBA	76	74	71	69	68	65	61	58	62
2075	.25	760		78	76	74	71	70	68	64	61	64
2025	.3	781		78	76	75	72	71	69	64	61	65
1950	.4	821		81	78	76	73	71	69	65	62	66
1850	.5	864		83	80	77	74	72	69	66	63	67
1775	.6	908		84	82	79	76	74	72	68	65	68
1650	.75	974		86	83	82	78	76	76	70	67	71

"1 HP" Sound Data - Assumes .3125 Internal Exhaust Cabinet Static.												
CFM	ESP	RPM	Freq. (Hz)	63	125	250	500	1000	2000	4000	8000	Blower Outlet dBA @ 5ft.
2900	0.1	840	dBA	82	79	76	73	71	68	65	62	66
2825	.25	875		83	80	78	74	73	70	67	64	67
2800	.3	886		83	81	78	75	73	71	67	64	68
2725	.4	909		84	81	79	76	74	73	68	65	69
2675	.5	935		85	82	80	77	75	74	69	66	70
2625	.6	967		86	83	82	78	76	75	70	67	71
2525	.75	1011		87	85	83	79	77	76	71	68	72

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**COMMERCIAL HVAC DIVISION**

205 S. Puente St.
Brea, CA 92821

Representing Industry Leading
Manufacturers of Commercial
HVAC Products & Solutions

Job Name: OPUSD PE Economizers 20200615
Attention: Miguel Tabares
Job Location: Oak Park, CA

Date: 06/19/2020
Quote Number: 20JAM-049
Engineer: (No Contact)

We are pleased to quote the following equipment for the above referenced project in accordance with attached terms and conditions.

Mark For	Qty.	Model Number	Description
	(8)	PECD-SRT12CA-DJZH-1VH	Vertical Economizer & Constant Volume Power Exhaust Combination Package, Differential Enthalpy Control, 208/230-1 (48HJE005)

Accessories listed separately above are field installed.

Total Net Sell Price (Excludes Sales Tax) FOB, FFA Factory:	\$19,776
--------------------------------------------------------------------	-----------------

EXCLUSIONS: (IMPORTANT-PLEASE READ):
THE FOLLOWING IS NOT INCLUDED IN THIS PROPOSAL:

PACKAGED ROOFTOPS

T24 COMPLIANCE UNLESS STATED OTHERWISE
EMS CARDS/INTERFACE OR THERMOSTATS/CONTROLS
VIBRATION ISOLATION, PLATFORMS OR ROOFCURBS
CO₂ SENSORS/DEMAND CONTROL VENTILATION SYSTEMS
COPPER COILS OR COIL COATINGS
DISCONNECTS, CONVENIENCE OUTLETS, SMOKE DETECTORS
ADDITIONAL/SPECIAL FILTERS, PULLEY/BELT/MOTOR CHANGES FOR AIR BALANCE REPORTS
START-UP OR LABOR WARRANTY UNLESS SPECIFICALLY MENTIONED

We appreciate your consideration of this quotation and would like to thank you for your interest in Sigler products and services. Should you have any questions concerning the above quotation, please feel free to contact us.

Joseph Morales



Commercial HVAC Division
909-472-9312 - Phone
jmorales@siglers.com
www.siglercommercial.com

ADDENDUM A

This quotation is based on the following terms and conditions, which are a material part therefore:

1. Shipment will be by a common carrier, FOB place of shipment, with Seller to prepay freight to the first destination. Seller reserves the right to control the routing. When any other than seller's regular method of shipment is used, the prepaid freight will not exceed the lowest of published prices for the regular method of shipment. Special handling charges by the carrier will be paid by buyer. Title passes to Buyer upon delivery to common carrier.
2. Prices are exclusive of any applicable city, state, or federal excise tax, including without limitations, taxes on manufacture, transaction privilege, sales, use, receipt, gross income, occupation and similar taxes. Any applicable taxes shall be added to the invoice as a separate charge paid by Buyer.
3. The prices contained in this quotation are firm for thirty (30) days from the date of this Quotation, at which time they are subject to change without notice.
4. Standard terms of payment are Net 30 days from date of invoice, but are subject to prior and continuing credit approval by Seller. Subsequent payments are to bear interest at 1-1/2% per month or as otherwise limited by applicable law.
5. This quote is for only the merchandise specified in detail herein. All other merchandise and services required for Buyer's job are not included in this quote.
6. Delivery dates are based on current information. Seller is not liable for any delay beyond its control.
7. **SELLER MAKES NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES AS TO MERCHANTABILITY OR AS TO THE FITNESS OF MERCHANDISE FOR ANY PARTICULAR USE OR PURPOSE, AND SHALL NOT BE LIABLE FOR ANY LOSS OR DAMAGE DIRECTLY OR INDIRECTLY, ARISING FROM THE USE OF SUCH MERCHANDISE OR FOR CONSEQUENTIAL DAMAGES.** Warranties on the merchandise are extended solely by the manufacturer. Seller makes no warranties on labor. No back-charges or merchandise returns for credit are accepted on behalf of manufacturer without prior written authorization by Seller's Service Operations Manager and then only upon the conditions and procedures set forth by the manufacturer.
8. Seller is not liable for sales or engineering drawings, plans or specifications rendered in connection with the merchandise, or factory supervision of any installation or start-up.
9. Buyer hereby gives and grants Seller a purchase money security interest in all of the merchandise set forth in this quote, to secure Buyer's obligation to pay for the merchandise, which security interest shall be effective until such time as payment is received by Seller. Seller shall have the right, in addition to all others it may possess, at any time, for credit reasons or because of Buyer's default, to withhold shipment of merchandise, in whole or part, and to recall goods in transit and retake the, and repossess all goods which may be stored with Seller for Buyer's account, without the necessity of undertaking any other actions. Buyer consents that all the merchandise so recalled, retaken or repossessed shall become Seller's absolute property, provided that Buyer is given full credit therefore. The forgoing shall not be construed as limiting, any other rights or remedies available to Seller as a result of Buyer's default.
10. These terms and conditions shall supersede any provisions, terms and conditions contained on any confirmation order, or other writing Buyer may give or receive, and the rights of the parties shall be governed exclusively by the provisions, terms and conditions hereof. This quotation may be modified only in a subsequent writing signed by both parties.
11. Acceptance of this offer is expressly limited to the exact term contained herein and any attempt to alter or omit any such term shall be deemed a rejection and counteroffer. If this quotation is accepted, and Buyer's order form is used for the purpose, it is expressly understood and agreed that the terms and conditions contained in this quotation shall prevail over any and all terms and conditions set forth in Buyer's order form. Issuance of such order by Buyer shall be deemed to note Buyer's assent to the terms and conditions contained in this quotation. Acceptance of this quotation by Buyer with language which contains the term: "in accordance with plans and specification" or similar language, shall be deemed ineffective as to such language and will be treated as acceptance without such term.

Accepted By: _____

Quote Date: 06/19/2020

Title: _____

Quote Number: 20JAM-049

Date: _____

PO Number:

Total Sell Price excluding sales tax: _____

Job Name: OPUSD PE Economizers 20200615



JOHNSTONE SUPPLY

www.JohnstoneSupply.com/81

PRICE QUOTE

REMIT TO:

5960 Valentine Rd. Unit 3 Lancaster 661-940-1169 Westlake Village 805-371-0444 Sun Valley 818-768-8890
Ventura, CA 93003 Santa Barbara 805-564-8555 Upland 909-949-2215 Northridge 818-701-6951
805-658-6555 Montebello 323-722-6500 Irwindale 626-962-7138 Valencia 661-775-8981
805-658-6802 Fax San Bernardino 909-383-3737

Page 1

Printed 07/08/20 JY

Quoted**Ship To**

OAK PARK UNIFIED SCHOOL
5801 E CONIFER ST
AGOURA CA 91377
Buyer: MIGUEL T. 818-256-4002
4
Tel:818-735-3211 Fax:818-865-8467

SAME

Quote #	Quote Date	Exp Date	Customer #	Customer P/O #	Ship Via	Writer
Q205929	07/08/2020	08/07/2020	0009531	B20-00166	WILL CALL	JY
Job ID	Customer Terms			Salesman		
	NET 10TH			VENTURA		

Product	Description	UM	Quant	Unit Price	Extension
T8100-D-R	***** * PLUS FREIGHT * ***** CO2 & TEMPERATURE TRANSMITTER EA WITH RELAY OUTPUT, WALL MOUNT, LCD DISPLAY, SELECTABLE OUTPUTS		10	381.91	3819.10

X: _____ (Accepted by)		Sub Total	\$3,819.10	T o t a l
		Freight	\$0.00	
		Misc Charges	\$0.00	
		Tax Amount	\$362.81	
				\$4,181.91

MESSAGE**TERMS**

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JULY 14, 2020
SUBJECT: A.7. AUTHORIZE MEASURE S PROJECT, 20-23S ENHANCED AIR PURIFICATION SYSTEMS DISTRICTWIDE AND APPROVE ASSOCIATED CONTRACTS

ACTION

ISSUE: Shall the Board authorize Measure S Project 20-23S, Enhanced Air Purification Systems Districtwide and Associated Contracts to be funded from the Measure S bond fund?

BACKGROUND: One of the areas Oak Park Unified School District (OPUSD) has focused on in creating healthy learning environments is air quality at campus facilities. The staff is requesting the Board to authorize Measure S Project 20-23S, Air Purification Systems Districtwide, totaling \$190,282.20, along with approving the following contracts:

- 256 REMI HALO units through Johnstone Supply for \$453.33 each, a total amount of \$116,052.48,
- 230 brackets for installation through VARO Sheet Metal for \$15 each, a total amount of \$3,450,
- 75 transformers for 460V/230V through Johnstone Supply for \$35.33 each, a total amount of \$2,649.75,
- 256 estimated hours of labor to install the REMI HALO units with one technician and one assistant from Controlled Elements in the amount of \$27,520,
- 31 AVIDAIR Purification units for use in restrooms through Johnstone Supply for \$643.87, a total amount of \$19,959.97, and
- 31 estimated hours of labor to install the AVIDAIR Purification units in the amount of \$20,150.

Lead time on the REMI HALO and AVIDAIR Purification units is between 8-13 weeks. REMI HALO and AVIDAIR Purification units require annual preventative maintenance. If time permits, the District will aim to do this in-house with the two District's maintenance engineers.

The REMI HALO units have an estimated lifespan of between 4-5 years, at which time they require a power cell replacement that costs \$273 per unit, with an expected total replacement cost for all 256 REMI HALO units of \$69,888. The AVIDAIR Purification units for restrooms have an estimated lifespan of 2 years, at which time they require a power cell replacement that costs \$127 per unit, with an expected total replacement cost for all 31 AVIDAIR Purification units of \$3,937. Information about the REMI HALO and AVIDAIR Purification units can be seen in the following documentation.

FISCAL IMPACT: The proposed project will be funded from the Measure S bond fund.

- ALTERNATIVES:**
- 1. Authorize Measure S Project 20-23S, Air Purification System Districtwide and approve associated contracts.
 - 2. Do not authorize this project.

RECOMMENDATION: Alternative No. 1

Prepared by: Brendan Callahan, Director Bond Programs, Sustainability, Maintenance & Operations
Adam Rauch, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

What You Need to Know about Whole-home Air Purification Systems



This winter has been an especially bad one for sickness. In fact, it's been one of this decade's worst flu seasons. But while getting sick can be costly and inconvenient, it can also be a huge health risk, especially for small children and the elderly. So, while you can't realistically quarantine yourself and your family entirely from the rest of the world, there definitely are steps you can take to make your personal environment healthier. This is why more and more people are looking at home purification systems to help eradicate germs from living spaces.

You may have seen purification systems at your local store and have wondered if those might be a great idea to help get the germs, bacteria, viruses, odors, and pollutants out of the air in your home. However, these can generally only cover a relatively small area. While that might make sense for a small bedroom or home office, it simply doesn't work to cover larger living spaces or to protect each member of your home. So, many homeowners are turning to whole-home solutions to keep their families and houseguests healthy.

PASSIVE VS. ACTIVE PURIFICATION SYSTEMS

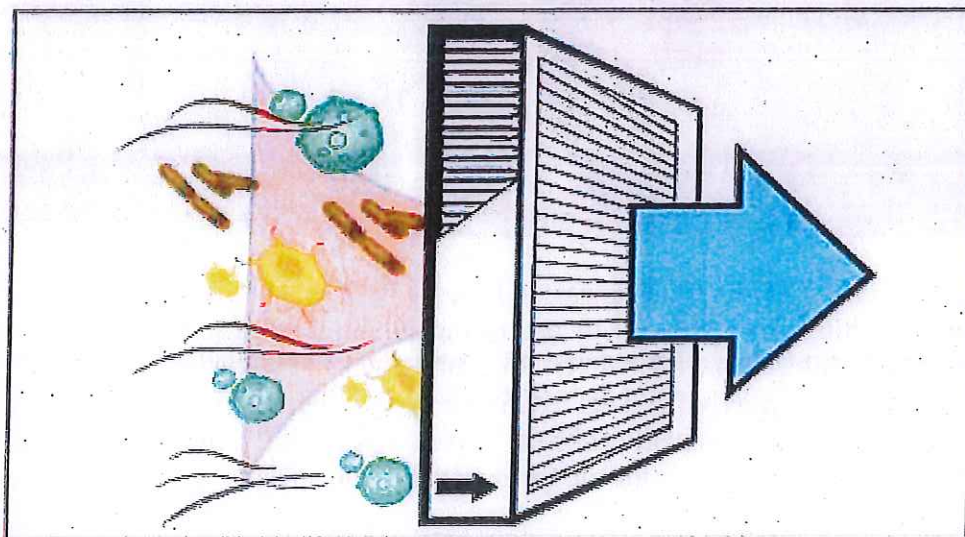
To help you understand the main difference between the various kinds of whole-home systems, we've grouped them into two types: active and passive. Both of these types of purification systems work with your existing HVAC system, utilizing your home's blower motor and ductwork to purify the air in your home. However, they work in two very different ways.

Passive systems generally wait for the air to come to them. Passive systems are those where you either install UV lights or a 13-rated MRV HEPA filter on your system. Here's how they work.

PASSIVE

HEPA FILTER

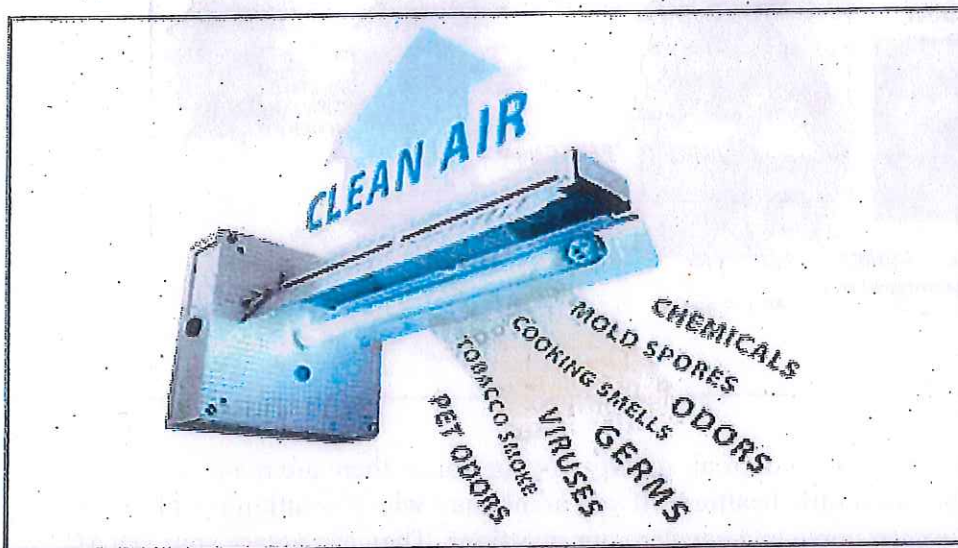
A HEPA filter works just like your standard filter, only it's rated higher to collect and stop much finer particulates from being circulated through your air. This is a relatively inexpensive way to remove some of those airborne toxins like mold, germs, and viruses. However, there is a catch to this method. (Get it, catch? Like, catching particles?) Just like trying to breathe through a coffee straw, when the weave on your filter is tighter and more dense to catch more of the fine particles in the air, it restricts airflow. This forces your HVAC system to work harder, and actually makes your system less efficient and could be contributing to early system breakdowns. So, for the money you could be saving on this purification solution, it could potentially cost you big down the line.



UV LIGHT

Another alternative that purifies the air in a passive way is a UV light that attaches to the inside of your HVAC blower. When the air moves past the UV light, the light kills the germs, viruses, bacteria, mold, volatile organic compounds, odors, etc. that might be floating in the air. But, like any HVAC system-mounted passive purification solution, this also has a downside. Because of where it sits inside your system, there's no guarantee that the UV light will be able to clean all

the air in your home. It's dependent on the air that passes over the light for effectiveness. So, while this can be an effective solution, there are no guarantees that it actually can cover the whole home or assure that every harmful particle will pass over the UV light.



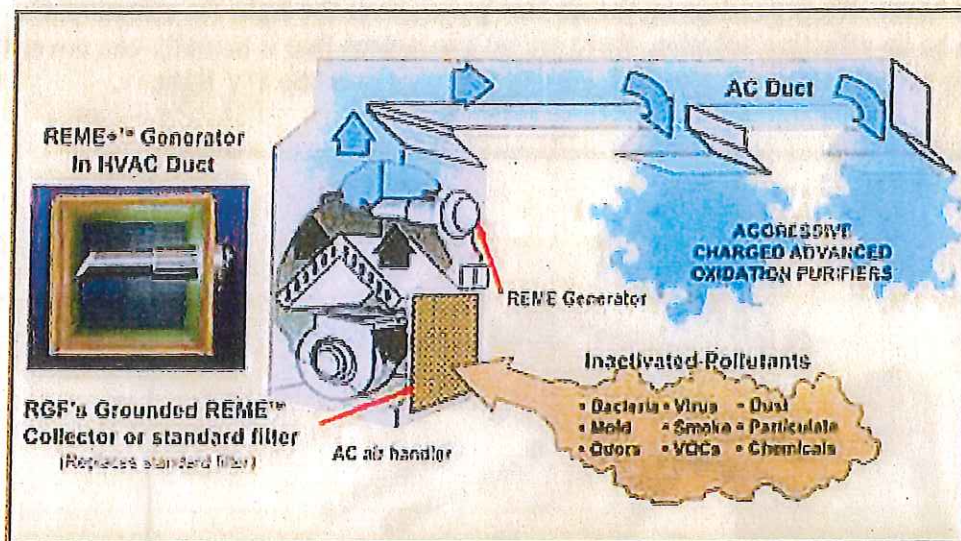
ACTIVE

REME HALO

Rather than sitting and waiting for the pollutants to come through the system, active systems will actually go after pollutants in the air and on the surfaces of your home. An active purification system like the Reme-Halo attaches to the blower of your HVAC unit, and as the air passes over the Reme-Halo device, it sends ionized hydroperoxides into the home on a search and destroy mission.

When these naturally-occurring hydroperoxides disperse through the air and settle on the surfaces of your home, they attach to particulates, pollutants, volatile organic compounds (cleaning products, chemical odors), smoke, mold, bacteria, and viruses, they actually change the pollutant's chemical makeup. What this means is that through a process called cell lysing, these friendly oxidizers revert toxins back to harmless oxygen and hydrogen. Research on this process is extensive and there are no known health risks to these hydroperoxides, which have existed naturally in our outside air for over 3.5 billion years.

While this system is really effective, there are a few downsides that mainly come upfront. In order to purchase a Reme-Halo system, you have to go through a company that is a certified dealer and then have a licensed HVAC technician install it on your HVAC unit. Purchase and installation can be costly; however, they also come new with a five-year manufacturer warranty and can help keep your home safe from germs for years to come.



So, if you are concerned about the indoor air quality of your home, there are many options that could help you make your air a little healthier. If you aren't sure which solution is right for you, have a licensed HVAC expert come and answer your questions. They can assess your HVAC system as well as your needs and recommend the right purification system for you.

Author: Amber Smith-Johnson
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Mar 14th 2018

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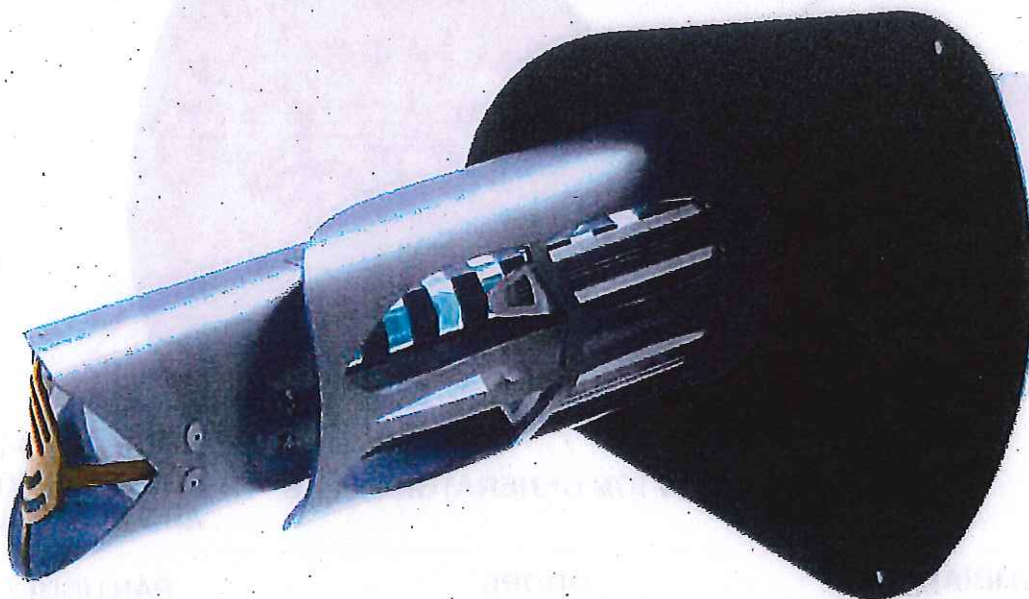


CLASSROOM
& OFFICES
PROPOSAL

REME • HALO®

By **RGF**
ENVIRONMENTAL GROUP, INC.

- **Increased Ionized Hydro-Peroxide Output**
- **New Enhanced Catalyst With Zinc For Faster Kill Rates**
- **Easier, Faster, No Tool Cell Replacement**



The REME HALO® by RGF® is the next generation of IAQ technology. RGF® has redesigned their REME HVAC unit with higher Ionized Hydro-peroxide output, which gives faster kill rates for microbes in the air as well as on surfaces. Also, this higher output drops more particulate from the air bringing relief to those who suffer from allergies and other respiratory issues.



Quick Release Feature

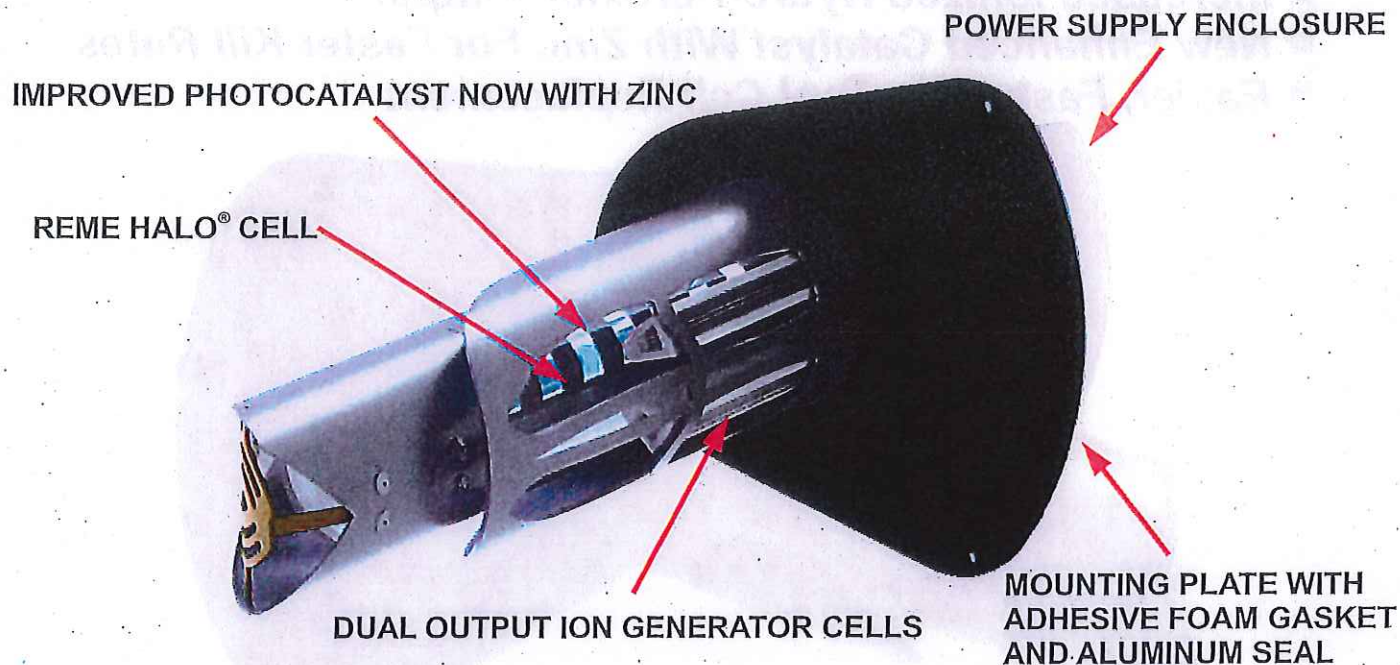
The REME HALO® now features a quick release design for easy removal of the housing to allow easy replacement of the REME cell.



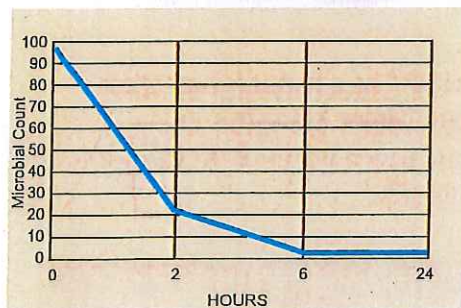
Adjustable Output

The REME HALO® incorporates an adjustable shroud, which allows the customization of the AOP output.

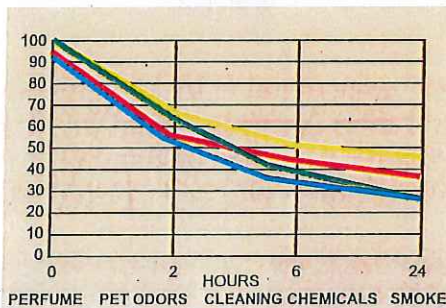
The REME HALO® by RGF® is designed to eliminate sick building syndrome risks by reducing odors, air pollutants, VOCs (chemical odors), smoke, mold, bacteria and viruses. The REME HALO® units are easily mounted into air conditioning and heating systems air ducts where most sick building problems start. When the HVAC system is in operation, the REME HALO® unit creates an Advanced Oxidation Plasma consisting of Ionized Hydro-peroxides, Super oxide ions and Hydroxide ions. All are friendly oxidizers. By friendly oxidizers, we mean oxidizers that revert back to oxygen and hydrogen after the oxidation of the pollutant.



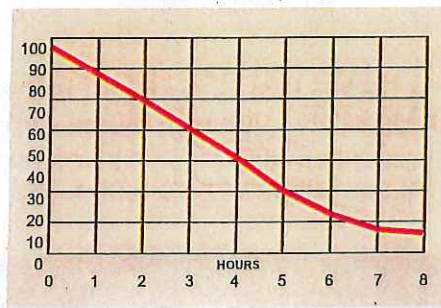
MICROBIALS



ODORS



PARTICULATE



SPECIFICATIONS

•Hydroperoxide Ion distribution:	Distributed through air handler
•Super Oxide Ion distribution:	Distributed through air handler
•Hydroxide Ion distribution:	Distributed through air handler
•Installation:	Installed in HVAC duct or plenum
•Electrical:	24 VAC 0.7 Amps 17 Watts
•Materials:	Aluminum and Polymers
•REME Cell Replacement	Recommended after 25,000 hrs
•HVAC Blower Size	1,000 - 6,500 CFM



RGF Environmental Group, Inc.
 1101 West 13th Street (Port of Palm Beach Enterprise Zone)
 Riviera Beach, Florida 33404
 800 842-7771 fax 561 848-9454 www.rgfairpurification.com

Conforms to: UL 1598
 CAN/CSA C222,
 EN60335-1, EN60335-2-65



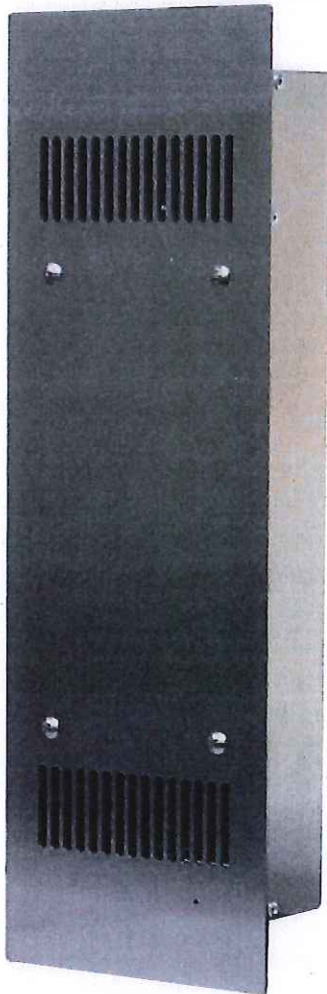
RESTROOMS PROPOSAL

AVID AIR

Air Purification System

A Photohydroionization® (PHI) Technology

By **RGF**
ENVIRONMENTAL GROUP, INC.
ISO 9001:2015 Certified Company



Reduces

- Odors •Bacteria •Viruses
- Mold •VOCs •Smoke

Features and Benefits

- Provides continuous treatment within the installed space
- Designed for commercial locations
- Designed to mount flush to the wall or ceiling
- Heavy Duty 16 gauge brushed stainless steel fascia for long life and durability
- Security screws to protect against tampering and vandalism
- Hard wired
- Securely mounts to wall as thick as 1-1/4" (with no additional mounting hardware).

Applications

- Restrooms •Hotel Rooms •Locker Rooms
- Dressing Rooms •Basements

The **AVID AIR** air purification system provides efficient odor, bacteria, virus, mold and VOC (chemical odor) reduction. The **AVID AIR** unit mounts flush into a wall or ceiling providing an effective and completely inconspicuous air purifier.

The Problem:

Indoor air pollution is now considered by the EPA and Congress to be one of America's most serious environmental health problems. A variety of commercial spaces present significant microbial risk to employees and customers. Cleaning regimens may not be enough to completely and continuously provide sanitary and safe indoor environments.

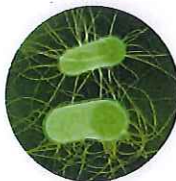
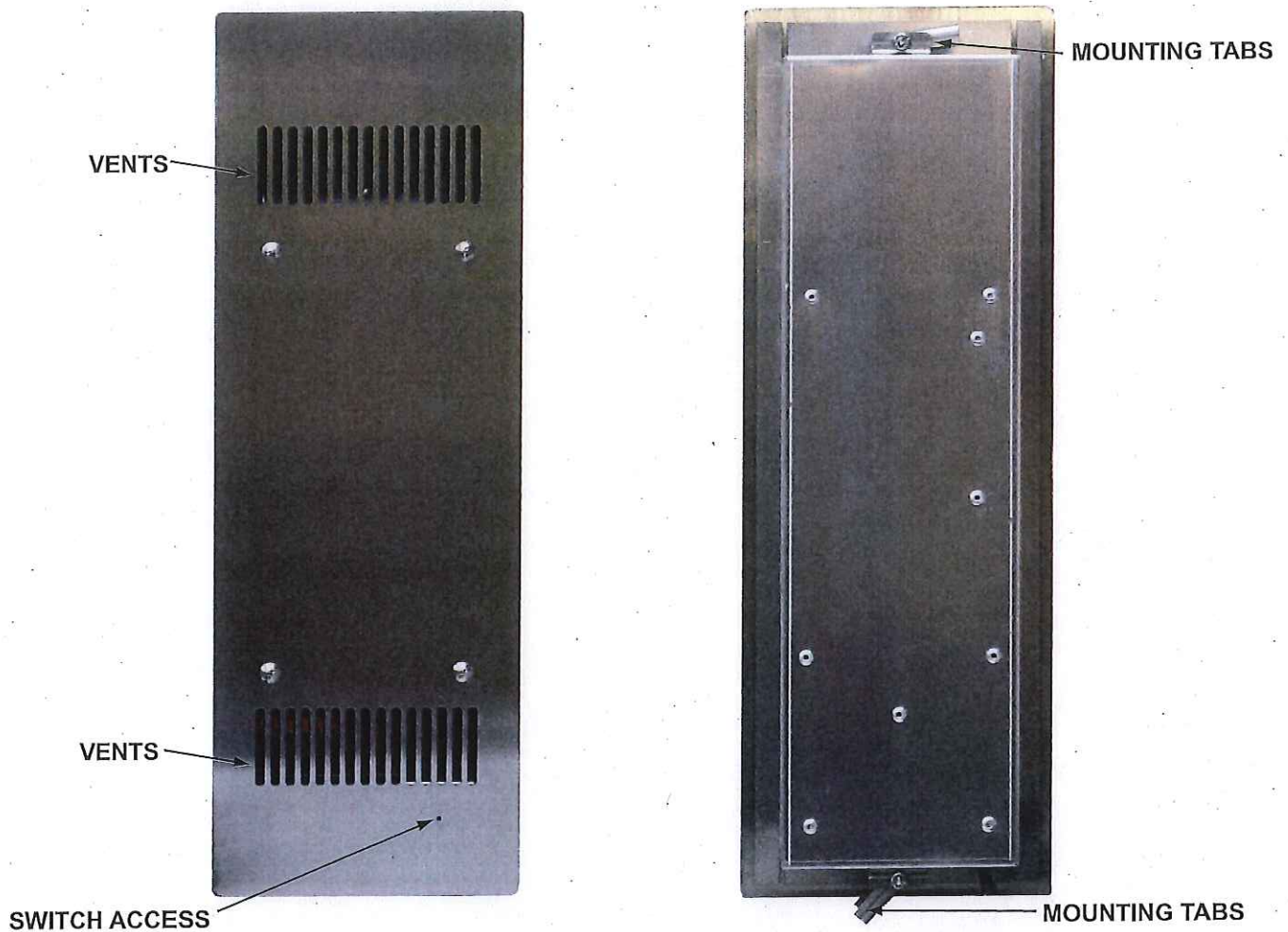
The Solution:

The **AVID AIR** Unit by RGF is tested and proven to drastically reduce air and surface borne odor, bacteria, virus, mold and VOC (chemical odors). Airborne bacteria and mold reduction is proven to exceed 90 percent in challenging indoor environments.

The Technology:

The **AVID AIR** Unit utilizes RGF's Photohydroionization® proprietary technology which creates airborne hydroperoxides by targeting UV light on a hydrated quad-metallic target. Once installed, Avid Air purifies the entire indoor space.

AVID AIR Air Purification Unit



Bacteria
99% Reduction



Viruses
99.99% Reduction



Mold
97% Reduction



Gases and Odors
85% Reduction

SPECIFICATIONS

Dimensions:	5.25" w x 2.75" d x 16" h
Electrical:	115 VAC 50/60Hz 11W *
Fan Volume	9 CFM
Controls:	On / Off
Weight:	2 lbs.
Material:	Aluminum/ Stainless steel
Advanced Oxidation:	Less than .04 ppm
Replacement PHI Cell:	(1) PHIC-5GA
Treatment area	Up to 800 sq ft

*220V 50Hz available



RGF Environmental Divisions



RGF Environmental Group, Inc.

Indoor Air Quality Improvement Project				
CLASSROOM / OFFICE TREATMENT	VENDOR	QUANTITY	PRICE / EACH	SUB TOTAL
REME HALO LED	Johnstone Supply	256	\$453.33	\$116,052.48
BRACKETS FOR REME INSTALL	VARO Sheet Metal	230	\$15.00	\$3,450.00
transformers for 460V/230V	Johnstone Supply	75	\$35.33	\$2,649.75
REME HALO Installation 1- Technician - 0.5hr @ \$130/hr	Controlled Elements / OPUSD	256	\$65.00	
REME HALO Installation 1- Assitant - 0.5hr @ \$85/hr	Controlled Elements / OPUSD	256	\$42.50	\$27,520.00
Ohter Supplies				\$500.00
				\$150,172.23
RESTROOM TREATMENT				
AVIDAIR Purification Unit	Johnstone Supply	31	\$643.87	\$19,959.97
AVIDAIR installation	Thousand Oaks Electric	31	\$650.00	\$20,150.00
				\$40,109.97
TOTAL COST OF PROJECT				\$190,282.20



QUOTATION

June 18, 2020

Oak Park USD

Attention: Miguel Tabares

Reference: RGF-AVID Air and HALO-LED

DMG Corporation is pleased to offer the following quotation for HVAC equipment as described below in accordance with the terms and conditions described herein.

Item: A AVID-Air Purification System

Quantity: (31) Unit Mark(s): AVID-Air Unit

Complete with the following features:

- Heavy Duty 16 Gauge Brushed Stainless
- 5.25" W x 2.75" D x 16" H
- Hardwired 115 VAC 50/60Hz 11Watts
- 9 CFM
- On/Off Controls
- Security Screws for protection against Vandalism

Item: B HALO-LED Air Purification System

Quantity: (256) Unit Mark(s): HALO-LED Unit

Complete with the following features:

- Long-Life replaceable LED cell module
- 24 VAC/DC input (24 VAC Transformer included)
- 11" Probe-6.5" x 7.5" Plate
- Unlimited cycling capability designed to turn on/off with the HVAC system
- Automatic self-cleaning ionizers with carbon fiber brushes
- Washable Catalyst enhanced with Zinc for high load environments
- 4-year limited warranty

Start-up of equipment, where indicated above, includes factory check test and start procedures as described in the equipment manuals only. Any other commissioning items such as LEED related testing, shrink wrapping for shipment, or any other LEED related requirements will require an additional quotation and is not part of this scope.

Note: Submittals and O&M manuals will be submitted in electronic format; no hard copies will be submitted.

DMG standard terms and conditions apply to this quotation and are attached at the end of this document. All equipment is sold F.O.B. factory, freight prepaid and allowed to first destination, based on a consolidated shipment, exclusive of any controls not specifically included as stated herein, motor shaft grounding kits, spare parts and tools, storage, taxes, off-loading, rigging, external seismic restraints nor calculations (if required), installation nor retention. Replacement of motor sheaves to achieve air balance is not included. Unless so stated, no premium is included for expedited delivery and standard lead times apply. Unless specifically stated otherwise herein, all equipment carries the standard manufacturer's warranty for (12) months from date of start-up, not to exceed (18) months from date of shipment.

Equipment is per the applicable mechanical portions of the plans and specifications only. DMG Corporation is a vendor only and is not bound to the general provisions of the plans and specifications in any way. Payment terms are net 30 days on approved credit. This quotation is valid for 30 days from the date of this proposal. Please note that unless stated otherwise within this document we are not including OSHPD certification (OSP), for any equipment being proposed.

Item: A **AVID-Air Purification System:**

Total net price, not including any taxes, F.O.B. factory, full freight allowed **\$19,065.**

Item: B **HALO-LED Air Purification System**

Total net price, not including any taxes, F.O.B. factory, full freight allowed **\$116,480.**

Factory production lead times vary greatly depending on product, order size and complexity as well as factory loading. We do all in our power to meet your needs. Please call with your requirements so we can work with our factories to accommodate your schedule.

Your consideration is appreciated. If I may be of any assistance, please feel free to contact me at your convenience.

Respectfully submitted,

DMG Corporation

Larry Eseberre/ st

Encl: DMG terms and conditions

6/18/20

TERMS AND CONDITIONS OF SALE

DMG Corporation shall hereinafter be referred to as "The Company". The company represents several and varied Manufacturers of finished goods, and represents these firms as Agents and Distributors. As such, The Company passes on to the purchaser, certain conditions of the various Manufacturers. In no instance, expressed or implied, are the terms and conditions of one of the several Manufacturers Represented invalidated by this quotation.

TERMS: On approval of credit and unless otherwise agreed, terms of payment are net cash 30 days from date of invoice. No rights of lien are waived.

ACCEPTANCE: This quotation is offered for acceptance for a period of 30 days, subject to extension only on review of The Company. This quotation is subject to revision on notice. In those instances where the Manufacturer reserves order acceptance prerogative, final acceptance shall be so governed.

TAXES: Prices do not include sales, use, excise or similar taxes. In addition to the price specified herein, the amount of any present or future sales, use, excise or other similar tax applicable to the sale or use of the equipment, imposed by any authority, shall be paid by the purchaser at the time of delivery, or in lieu thereof the purchaser shall provide The Company with a tax-exemption certificate acceptable to the taxing authorities.

CLAIMS: All shipments are made F.O.B. the various points of Manufacturer. Goods, even though shipped to The Company's order, are shipped at the sole risk of the Purchaser from and after delivery to the carrier, and Purchaser assumes all responsibility for shortages, loss, delay or damage in transit after issuance to the Manufacturer by carrier of clean bill of lading. All claims must be made by Purchaser against the carrier.

DELIVERY: All shipping information is approximate. Delivery of the equipment hereunder shall be made F.O.B. Manufacturers' plants, unless otherwise stated. Shipping dates are approximate and are based on prompt receipt of all necessary information at Manufacturers' plant. In case of delay in furnishing complete information, dates or shipment may be extended for a reasonable time based on conditions at Manufacturers' plant. Receipt of the equipment by Purchaser shall constitute a waiver of all claims for delay and in no event shall The Company be liable for special or consequential damages due to delay.

The Company will not be liable for delay in delivery due to causes beyond the reasonable control due to acts of God, acts of the Purchaser, or of any civil or military authority, fires, strikes, picketing or boycotts, floods, epidemics, quarantine restrictions, war, insurrection or riot, embargoes, car shortages, wrecks or delays in transportation, unusually severe weather, or inability to obtain necessary labor, materials or manufacturing facilities due to such causes and in the event of any such delay the date of delivery shall be extended for a length of time equal to the period of the delay.

WARRANTIES: The Company passes on to the Purchaser, the manufacturer's warranty that applies to that certain purchased item. The purchaser shall request the exact warranty as applicable to his purchased product. There are no implied or expressed warranties by The Company other than those of the Manufacturer and in no case will the amount of the warranty or liability exceed the amount of the invoice. The Company accepts no contingent or consequential liabilities of any nature. In no case will the company be liable for damages beyond the purchase price of the defective item(s).

CANCELLATIONS: The Company passes on to the Purchaser all charges, as applicable as directed by the Manufacturers, which in no case is less than 15%. Materials may be returned only on written confirmation by the Manufacturer. On notice of cancellation, seller will enumerate and submit all charges and costs which may include submittal preparation, overhead and profit, factory costs incurred until notice of cancellation was received.

PRODUCT DESIGN: The Company Represents Companies whose products are believed to be the finest available. Continued product revision is mandatory with our times. The product shipped will be of the latest available design. Product improvement is in the customer's best interest and no liability of any kind will be incurred on the part of The Company, due to a product change.

COLLECTIONS: Should Purchaser for any reason default in the payment for the materials, Purchaser agrees to pay all collection costs, attorney fees and expenses incurred by The Company in collecting payment, including interest at the rate of 1.5% per month.

PLANS AND SPECIFICATIONS: Any reference to plans and specification apply only to applicable technical portions of the plans and specifications. Seller is a vendor only and is not bound to the contractor under any provisions of general contract provisions including payment terms, retention "hold", delay, arbitration and cancellation provisions. On plan and specification work, all equipment is per the approved submittals which shall determine ultimate responsibility and scope of seller's obligations.

ORDERS PLACED ON HOLD AFTER RELEASE: All orders placed on hold must be in writing as an amendment to the buyer's purchase order and must include "hold" duration, reason and special requests such as storage arrangements, etc. Seller will confirm this request, summarize and present costs associated with this "hold" in writing. Costs will include submittal preparation, storage, factory costs and material costs. Seller is specifically not bound by only owner or general contract provisions as they relate to seller as seller is a vendor only and not a "contractor."



JOHNSTONE SUPPLY

www.JohnstoneSupply.com/81

PRICE QUOTE

REMIT TO:

5960 Valentine Rd. Unit 3 Lancaster 661-940-1169 Westlake Village 805-371-0444 Sun Valley 818-768-8890
Ventura, CA 93003 Santa Barbara 805-564-8555 Upland 909-949-2215 Northridge 818-701-6951
805-658-6555 Montebello 323-722-6500 Irwindale 626-962-7138 Valencia 661-775-8981
805-658-6802 Fax San Bernardino 909-383-3737

Page 1

Printed 07/09/20 GK

Quoted

OAK PARK UNIFIED SCHOOL
5801 E CONIFER ST
AGOURA CA 91377
4
Tel:818-735-3211 Fax:818-865-8467

SAME

Ship To

Quote #	Quote Date	Exp Date	Customer #	Customer P/O #	Ship Via	Writer
Q109643	06/10/2020	07/10/2020	0009531	B20-00166	WILL CALL	GK
Job ID			Customer Terms		Salesman	
			NET 30 DAYS		NONE	
Product	Description	UM	Quant	Unit Price	Extension	
REME-LED	AIR PURIFIER	EA	256	453.33	116052.48	
BRU-16	Avid Air flush wall mount	EA	31	643.87	19959.97	
	purifier PHI, 800 sq ft					
L37-310	PF52475 75VA TRANSFMR	EA	75	35.33	2649.75	
				</		

MESSAGE

TERMS



Varo Sheet Metal Design Works

1317 Lawrence Dr. Suite A
Newbury Park, CA 91320 US
varo.smdw@yahoo.com

Estimate

ADDRESS

Tech Miguel Tavaréz
Oak Park Unified School
District
1010 Kanan Rd
Oak Park, CA 91377
United States

ESTIMATE # 1026

DATE 06/11/2020

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	Custom Cutting			
	230pc of 6.5x10.5 w/ a circle cut out of 4.5" round 18ga Galvanized		3,450.00	3,450.00

TERMS: 30% once approved and 70% once completed

TOTAL

\$3,450.00

Accepted By

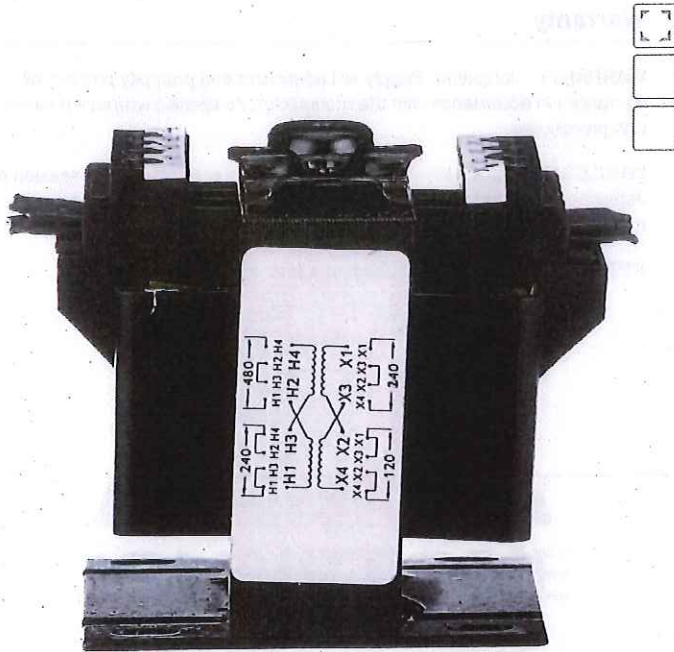
Accepted Date

Enter search terms here

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[Home](#) > [HVACR Parts](#) > [Controls](#) > [Electrical Controls](#) > [Transformers](#) >



Control Transformer

VA Rating: 50; Primary Voltage: 240/480; Secondary Voltage: 120/240;

Order #: G32-405

Mfg. #: MT0050M

Catalog Page: [322](#)

Brand: Siemens Industry

[Log in to view Pricing and Availability](#)



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[Transformers from Siemens Industry](#)

[Specifications](#) [Description](#) [Warranty](#) [Notes](#)



P.O. Box 2478
Ventura, CA 93002
805-628-3144
CA. Lic # 973493

Proposal

Date	Proposal #
6/12/2020	2115

Proposal submitted to:

Oak Park Unified School District
5801 E. Conifer St.
Oak Park, CA. 91377

We, Controlled Elements, propose to furnish, install and service under warranty heating & air conditioning products with related equipment for you in accordance with the conditions set forth in this proposal:

Description	Amount
The following are labor rates for technicians, and service apprentices : Technician rate = \$130/HR Apprentice / Helper = \$85/HR	
If you have any questions regarding this proposal please contact us at : Controlled-Elements.com or 805-628-3144. Thank you for your business.	
Total	\$0.00

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written or verbal orders, and will become an extra charge over and above the estimate.

NOTE : This proposal may be withdrawn from us if not accepted within 90 days.

ACCEPTANCE OF PROPOSAL - The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of acceptance : _____

Signature : _____



4905 Via El Cerro I Thousand Oaks, CA 91320
(805) 376-1996 I (818) 429-4497
www.ThousandOaksElectric.com

Keeping Your Business *Switched On.*

Invoice

License 628772

Bill To:

Miguel Tabares
Oak Park Unified School District
5801 E. Conifer St.
Oak Park, CA 91377

Service Location:

Brookside Elementary
165 Satinwood Ave
Oak Park, CA 91377

Date	Invoice No.	P.O. Number	Terms	Project
06/15/20	11153432		Due on receipt	

Item	Description	Quantity	Amount
service	Install a total of (31) Bathroom Odor Abatement Systems provided by school district in bathroom area's throughout Oak Park schools		20,150.00
Total			\$20,150.00



JOHNSTONE SUPPLY

www.JohnstoneSupply.com/81

PRICE QUOTE

REMIT TO:

5960 Valentine Rd. Unit 3 Lancaster 661-940-1169 Westlake Village 805-371-0444 Sun Valley 818-768-8890
Ventura, CA 93003 Santa Barbara 805-564-8555 Upland 909-949-2215 Northridge 818-701-6951
805-658-6555 Montebello 323-722-6500 Irwindale 626-962-7138 Valencia 661-775-8981
805-658-6802 Fax San Bernardino 909-383-3737

Page 1

Printed 07/10/20 GK

Quoted

OAK PARK UNIFIED SCHOOL
5801 E CONIFER ST
AGOURA CA 91377
Buyer: MIGUEL TABARES
4
Tel:818-735-3211 Fax:818-865-8467

Ship To

SAME

Quote #	Quote Date	Exp Date	Customer #	Customer P/O #	Ship Via	Writer
Q205948	07/10/2020	08/09/2020	0009531	Reme-Replacement	WILL CALL	GK
Job ID	Customer Terms			Salesman		
	NET 10TH			VENTURA		
Product	Description	UM	Quant	Unit Price	Extension	
BSP*001082	PHIC-9GA REPLACEMENT CELL	EA	1	254.33	254.33	
PHIC-5GA-VSF	PHI-CELL 5"	EA	1	118.33	118.33	
X: _____ (Accepted by)				Sub Total	\$372.66	T o t a l \$408.06
				Freight	\$0.00	
				Misc Charges	\$0.00	
				Tax Amount	\$35.40	

MESSAGE

TERMS

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JULY 14, 2020
SUBJECT: A.8. AUTHORIZE MEASURE S PROJECT 20-24S OAK PARK HIGH SCHOOL ENGINEERING WORKSTATION LAPTOP REFRESH AND APPROVE ASSOCIATED PURCHASES

ACTION

ISSUE: Shall the Board authorize Measure S Project 20-24S for the purchase of 42 next generation High School Engineering Workstation Laptops and associated peripherals?

BACKGROUND: The district's Technology Master Plan calls for the refresh of the Oak Park High School Engineering workstation laptops every five years with the next refresh to take place in 2020. The existing laptops have been in service for over five years and have seen a tremendous amount of wear and tear with many laptops showing damage while remaining functional. The upcoming refresh has been built into the Measure S budget and is already accounted for in the current spending plan. This request is to purchase 42 engineering laptops for use by CTE courses at the high school. The existing 5-year-old engineering laptops will continue to be used as checkout machines to students who need devices in a Distance Learning or Hybrid attendance mode this Fall. The staff is requesting the Board to authorize Project 20-24S and approve the purchase of 42 Dell Mobile Precision Workstations for \$1,539.00 each, at a total amount of \$64,638.00 plus \$5 per unit waste recycling fee.

FISCAL IMPACT: Expected total cost of the workstations is \$69,534.26. This amount is within the \$75,000 earmarked in the 2019-20 budget for Measure S. The balance will be used to purchase associated peripherals for those laptops.

ALTERNATIVES:

1. Authorize Measure S Project 20-24S, High School Engineering Workstation Laptop Refresh the issue, establishing a budget of \$75,000, for the purchase of 42 laptops and associated peripherals.
2. Do not authorize and approve this project.

RECOMMENDATION: Alternative No. 1

Prepared by: Enoch Kwok, Director, Educational Technology and Information Systems
Adam Rauch, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

July 14, 2020 Special Board of Education Meeting
Authorize Measure S Project 20-24S for the purchase of 42 next generation
High School Engineering Workstation Laptops and associated peripherals
Page 2

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____
Student Rep	_____	_____	_____	_____

Quotation (Open)

Doc #: 86094 1 rev of 1
Modified Date: Jun 17, 2020 12:04 PM PDT
Expiration Date: 07/17/2020
Description: None

CompuWave

1839 Knoll Drive/93 Castilian Dr
Ventura/Goleta, California 93003/93117
United States
<http://www.compuwave.com>
(P) 805-650-8808
(F) 805-650-9644

Sales Associates

Preparer: Rudolph, Scott
Email: srudolph@compuwave.com
Phone: (805)650-8808 ext. 119
Account Manager: Rudolph, Scott
Email: srudolph@compuwave.com

HS Engineering Laptop Refresh

Customer Contact

Kwok, Enoch
ekwok@oakparkusd.org
(P) 881-735-3201

Customer PO:	Terms: Credit Card Electronic	Ship Via: FedEx Ground
Special Instructions:	Carrier Account #:	

The Products & Services You've Requested!

#	Description	Part #	Tax	Qty	Unit Price	Total
1	Dell Mobile Precision Workstation 3550 CTO	210-AVBG	Yes	42	\$1,539.00	\$64,638.00

Note: Category Description Code SKU ID

Base Dell Mobile Precision Workstation 3550 CTO GPZGAS1 [210-AVBG] 1

Processor Intel Core Processor i7-10610U (4 Core, 8MB Cache, 1.8GHz, up to 4.9GHz, 15W,vPro) GHRTW9N [379-BDUG] 146

Operating System Ubuntu Linux 18.04 605-BBNT

Office Productivity Software Microsoft Office 30 Day Trial GC7OFJV [658-BCSB] 1002

Chassis Options Intel Core Processor i7-10610U with Nvidia P520 2GB, Thunderbolt GM596D0 [329-BESH] 149

Video Card Nvidia Quadro P520 w/ 2GB GDDR5 GDE986Q [490-BFRP] 6

LCD 15.6" FHD 1920x1080, Anti-Glare Non-Touch, 100% sRGB, WVA, Camera & Mic, No WWAN Support GXDB5C4 [320-BDQI] [325-BDQF] [391-BEYX] 760

Memory 16GB, 2X8GB, DDR4 2666Mhz Non-ECC Memory G5ECZB4 [370-AFDU] 3

Hard Drive M.2 512GB PCIe NVMe Class 35 Solid State Drive GZV9P4O [400-BHRV] [575-BBXV] 8

Keyboard Dual Pointing US English Keyboard Backlit with 10 Key Numeric Keypad GY5DTQV [583-BFBO] 4

PalmRest Dual Pointing with No Fingerprint, No Smart Card, Thunderbolt GCPDUF8 [346-BFYP] 55

Wireless Qualcomm QCA61x4A 802.11ac Dual Band, 2x2, Wireless Adapter + Bluetooth 4.2 555-BDDK

Primary Battery 3 Cell 51Whr ExpressCharge Capable Battery GDKX8HU [451-BCLQ] 112

Power Supply 90W 7.4mm barrel EPEAT adapter GHW4CDK [492-BCWR] 1015

Systems Management No Out-of-Band Systems Management - vPro Disabled GTC891B [631-ACKV] 49

Resource Media Resource Media not Included GJMH5WU [430-XYGV] 50

Operating System Recovery Options OS-Windows Media Not Included GLA9OQ1 [620-AALW] 200013

Placemat Quick Setup Guide for Mobile Precision 3550 G1IQOFG [340-COOQ] 60

ENERGY STAR No ENERGY STAR Qualified G8R9P53 [387-BBCE] 122

EPEAT 2018 Not EPEAT Registered GQY6H8V [389-DVNR] 200331

FGA Module No FGA NOFGA [817-BBBB] 572

Wireless Driver Driver for Intel Wi-Fi 6 AX201 2x2 .11ax 160MHz + Bluetooth 5.1 GJUOR1Y [555-BFNJ] 7

Back Cover Bottom Door GD51QLV [354-BBCB] 376

Labels FCC Label + Regulatory Label GYV2MQD [389-BEYY] [389-DPPX] 676

Order Information US No Canada Ship Charge G3IAOL8 [332-1286] 111

Power Cord E5 US Power Cord GVGQ43T [537-BBBD] 20

Documentation Safety and Regulatory Documents English,French,Dutch GDJVQ4P [340-AGIK] 21

Transportation from ODM to region Standard Shipment G73Y5OH [800-BBGT] 200080

Packaging Mix Model Packaging G2OD354 [340-CRFH] 465

Windows AutoPilot No Windows AutoPilot GYEO2AP [340-CKSZ] 291

Security Software No Anti-Virus Software GD4K19S [650-AAAM] 1014

Processor Label Intel® Core™ i7 Processor Label GJUNM20 [340-CNBW] 749

Mouse No Mouse G8043UZ [570-AADK] 12

EAN/UPC Labels No UPC Label GY0A2B8 [389-BCGW] 292

Dell Application Software Dell Applications Windows 10 G4AI0YT [525-BBCL] [631-ACKW] [640-BBLW] [640-BBSC] [658-BBMR] [658-BBRB] [658-BDVK] [658-BEOK] 1003

Dell Services:Hardware Support 3 Years ProSupport Plus with Next Business Day Onsite Service PPN3 [997-1061] [997-1096] [997-1129] [997-1142] [997-6066] [997-8367] 29

#	Description	Part #	Tax Qty	Unit Price	Total
2	State of California Electronic Waste Recycling Fee 15" - 35" Required for products with an LCD or other type video display	SB20-5	No 42	\$5.00	\$210.00

Subtotal: \$64,848.00
Tax (7.250%): \$4,686.26
Shipping: \$0.00
Total: \$69,534.26

All prices are subject to change without notice. Supply subject to availability.

Terms and Conditions

All returns must be accompanied by original invoice and authorized RMA number

Oak Park Unified School
 District (7353201)
 Kwok, Enoch
 5801 E. Conifer Street
 Oak Park, CA 91377
 United States
 (P) 818-735-3201
 (F) 818-879-0372

Billing

Oak Park Unified School District
 Kwok, Enoch
 5801 E. Conifer Street
 Oak Park, CA 91377
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 (P) 881-735-3201
 ekwok@oakparkusd.org

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 ekwok@oakparkusd.org

Quotation (Open)

Doc #: 86094 1 rev of 1
Modified Date: Jun 17, 2020 01:18 PM PDT
Expiration Date: 07/17/2020
Description: None

Notes

Notes

NCPA contract pricing with discount also from County of Ventura contract #6500, direct piggyback agreement for State and Education entities

Sales Associates

Preparer: Rudolph, Scott
Email: srudolph@compuwave.com
Phone: (805)650-8808 ext. 119
Account Manager: Rudolph, Scott
Email: srudolph@compuwave.com

CompuWave

1839 Knoll Drive/93 Castilian Dr
Ventura/Goleta, California 93003/93117
United States
<http://www.compuwave.com>
(P) 805-650-8808
(F) 805-650-9644

Piggyback Bid

Customer Contact

Kwok, Enoch
ekwok@oakparkusd.org
(P) 881-735-3201

*HS Engineering Laptop Refresh
qty 42*

Customer PO:	Terms: Credit Card Electronic	Ship Via: FedEx Ground
Special Instructions:	Carrier Account #:	

The Products & Services You've Requested!

#	Description	Part #	Tax	Qty	Unit Price	Total
1	Dell Mobile Precision Workstation 3550 CTO	210-AVBG	Yes	42	\$1,539.00	\$64,638.00
2	State of California Electronic Waste Recycling Fee 15" - 35" Required for products with an LCD or other type video display	SB20-5	No	42	\$5.00	\$210.00

Subtotal: \$64,848.00
Tax (7.250%): \$4,686.26
Shipping: \$0.00
Total: \$69,534.26

All prices are subject to change without notice. Supply subject to availability.

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ekwok@oakparkusd.org

TO: MEMBERS, BOARD OF EDUCATION
FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT
DATE: JULY 14, 2020
SUBJECT: A.9. AUTHORIZE MEASURE S PROJECT 20-25S APPLE IPAD AIR REFRESH WAVE 3 AND APPROVE ASSOCIATED PURCHASES

ACTION

ISSUE: Shall the Board authorize and approve Measure S Project 20-25S, Apple iPad Air Refresh Wave 3 to be funded from the Measure S bond fund?

BACKGROUND: The Board of Education is respectfully requested to Authorize Measure S Project 20-25S, Apple iPad Air Refresh Wave. This order is a follow up to Project 19-11S, and Project 20-08S, which were undertaken in the past year to refresh obsolete iPads in grades K-2 in a two students per one device ratio. Due to an increase in the number of elementary classes at K-2, additional iPads need to be purchased to maintain that ratio and provide for spares. Staff is recommending the Board authorize the project establishing a budget of \$35,000 to purchase 45 iPads along with associated peripherals for this project. This money was previously accounted for as part of the \$450,000 earmarked for iPad Refresh in the Measure S budget. Project 19-11S used up \$243,000, Project 20-08S used \$35,000. After the budget for Project 21-25SS is expended, there will still be over \$135,000 of funds unallocated from the initial amount set aside for this iPad refresh cycle.

FISCAL IMPACT: The proposed contract will be funded from the Measure S bond fund and is identified in the current Measure S Master Plan.

ALTERNATIVES:

1. Authorize Project 20-25S, Apple iPad Air Refresh Wave 3, establishing a budget of \$35,000, for the purchase of 45 iPads and associated peripherals.
2. Do not authorize this project.

RECOMMENDATION: Alternative No. 1

Prepared by: Enoch Kwok, Director, Educational Technology and Information Systems
Adam Rauch, Assistant Superintendent, Business and Administrative Services

Respectfully submitted,

Anthony W. Knight, Ed.D.
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____

Apple Inc. Education Price Quote

Customer: Enoch Kwok
OAK PARK USD

Apple Inc: Edgar Espina
One Apple Park Way
Cupertino, CA 95014
email: eespina@apple.com

Apple Quote: 2206347129

iPads Refresh Wave 3

Quote Date: Thursday, June 11, 2020

Quote Valid Until: Friday, July 10, 2020

Quote Comments:

Please reference Apple Quote number on your Purchase Order.

Row #	Details & Comments	Qty	Unit List Price	Extended List Price
1	Logitech Rugged Combo 3 Case with Integrated Smart Connector Keyboard for 10.2-inch iPad (7th gen) - Blue Part Number: HNMA2ZM/A	40	\$99.95	\$3,998.00
2	Personalized 10.2-inch iPad Wi-Fi 128GB - Space Gray Part Number: PW772LL/A Engraving: Oak Park Unified School District iPad7/128Gb (818) 735-3236	40	\$399.00	\$15,960.00
3	Personalized 12.9-inch iPad Pro Wi-Fi 1TB - Space Gray Part Number: PXAX2LL/A Engraving: Oak Park Unified School District iPadPro/1TB (818) 735-3236	4	\$1,399.00	\$5,596.00
4	3-Year AppleCare+ for Schools - iPad Pro Part Number: S7744LL/A	4	\$149.00	\$596.00
5	Personalized 11-inch iPad Pro Wi-Fi + Cellular 1TB - Space Gray Part Number: PXF12LL/A Engraving: Oak Park Unified School District iPadPro/1TB Cell (818) 735-3236	1	\$1,399.00	\$1,399.00

6	4-Year AppleCare+ for Schools – iPad Pro Part Number: S7829LL/A	1	\$199.00	\$199.00
7	Magic Keyboard for 12.9-inch iPad Pro (4th generation) – US English Part Number: MXQU2LL/A	2	\$329.00	\$658.00
8	Magic Keyboard for 11-inch iPad Pro (2nd generation) – US English Part Number: MXQT2LL/A	1	\$279.00	\$279.00
9	Logitech Crayon (Education) for iPad (7th Generation) Part Number: HM6V2ZM/A	40	\$49.95	\$1,998.00

Edu List Price Total **\$30,683.00**

– eWaste Fee / Recycling Fee **\$180.00**

– Additional Tax **\$0.00**

– Estimated Tax **\$2,166.90**

– Total Tax **\$2,166.90**

Extended Total Price* **\$33,029.90**

*In most cases Extended Total Price does not include Sales Tax

*If applicable, eWaste/Recycling Fees are included. Standard shipping is complimentary

Complete your order by one of the following:

- This document has been created for you as Apple Quote ID 2206347129. Please contact your institution's Authorized Purchaser to submit the above quote online. For account access or new account registration, go to <https://ecommerce.apple.com>. Simply go to the Quote area of your Apple Education Online Store, click on it and convert to an order.
 - For registration assistance, call 1.800.800.2775
- If you are unable to submit your order online, please send a copy of this Quote with your Purchase Order via email to institutionorders@apple.com. **Be sure to reference the Apple Quote number on the PO to ensure expedited processing of your order.**
 - For more information, go to provision C below, for details.

THIS IS A QUOTE FOR THE SALE OF PRODUCTS OR SERVICES. YOUR USE OF THIS QUOTE IS SUBJECT TO THE FOLLOWING PROVISIONS WHICH CAN CHANGE ON SUBSEQUENT QUOTES:

- ANY ORDER THAT YOU PLACE IN RESPONSE TO THIS QUOTE WILL BE GOVERNED BY (1) ANY CONTRACT IN EFFECT BETWEEN APPLE INC. ("APPLE") AND YOU AT THE TIME YOU PLACE THE ORDER OR (2), IF YOU DO NOT HAVE A CONTRACT IN EFFECT WITH APPLE, CONTACT contracts@apple.com.
- ALL SALES ARE FINAL. PLEASE REVIEW RETURN POLICY BELOW IF YOU HAVE ANY QUESTIONS. IF YOU USE YOUR INSTITUTION'S PURCHASE ORDER FORM TO PLACE AN ORDER IN RESPONSE TO THIS QUOTE, APPLE REJECTS ANY TERMS SET OUT ON THE PURCHASE ORDER THAT ARE INCONSISTENT WITH OR IN ADDITION TO THE TERMS OF YOUR AGREEMENT WITH APPLE.
- YOUR ORDER MUST REFER SPECIFICALLY TO THIS QUOTE AND IS SUBJECT TO APPLE'S ACCEPTANCE. ALL FORMAL PURCHASE ORDERS SUBMITTED BY EMAIL MUST SHOW THE INFORMATION BELOW:

TO: MEMBERS, BOARD OF EDUCATION

FROM: DR. ANTHONY W. KNIGHT, SUPERINTENDENT

DATE: JULY 14, 2020

SUBJECT: A.10. APPROVE RENEWAL OF DISTRICT'S MEMBERSHIP AND PARTNERSHIP AGREEMENT FOR CATALYST NETWORK WITH GREEN SCHOOLS NATIONAL NETWORK FOR 2020-21

ACTION

ISSUE: Shall the Board approve the renewal of partnership Agreement for Oak Park USD to continue receiving professional services and remain a part of the Catalyst Network of the Green Schools National Network (GSNN)?

BACKGROUND: The Catalyst Network works with schools and school districts to document _and replicate best practices that demonstrate how sustainability is driving innovation in K-12 education. This project is designed to demonstrate how educators are thinking beyond current models of high stakes tests and evaluation to engage faculty, staff, and students in problem solving, systems thinking, deep conceptual understanding, creativity, and innovation to implement sustainability initiatives in these areas:

1. Sustainable facilities design, operation, and management that reduces environmental impact and operating costs.
2. Buildings and programs that enhance the health and well-being of those who work and learn in schools.
3. Creating a culture and curriculum that equips students with critical thinking and civic engagement skills through a deepening understanding of the interdependence of economic well-being; healthy environment; and social well-being.

Oak Park USD has taken a leadership role locally and nationally. Membership in the GSNN Catalyst Network will provide resources for continued staff development for facilities and instruction related to sustainable and environmental practice. GSNN agrees to provide to OPUSD a package of professional services to assist OPUSD in documenting and refining our work in one or all of the five Core Practices of the GSNN Green Print™: Curriculum, Stewardship, Facilities and Operation, Health and Well-Being, and Partnership & Networks. The renewal agreement is included in this Agenda for the Board's review.

FISCAL IMPACT: The cost of the professional services package and membership is \$5000 for the 2020-21 school year and is included in the 2020-21 adopted budget.

ALTERNATIVES:

1. Approve the partnership Agreement with the Green Schools National Network.
2. Do not approve the partnership Agreement.

RECOMMENDATION: Alternative #1

Prepared by:
Jay Greenlinger, Ed.D., Director of Curriculum and Instruction

BOARD MEETING, JULY 14, 2020

Approve District's Membership and Partnership Agreement for
Catalyst Network with Green Schools National Network for 2020-21
Page 2

Respectfully submitted,

Anthony W. Knight Ed.D.,
Superintendent

Board Action: On motion of _____, seconded by _____, the Board of Education:

VOTE:	AYES	NOES	ABSTAIN	ABSENT
Hazelton	_____	_____	_____	_____
Helfstein	_____	_____	_____	_____
Laifman	_____	_____	_____	_____
Rosen	_____	_____	_____	_____
Ross	_____	_____	_____	_____



Attachment 1

GSNN Basic Partnership Agreement

From: August 1, 2020 To: June 30, 2021

This Basic Partnership Agreement serves as a Scope of Services and Cost ("Scope of Services") and supplements the Master Partnership Agreement previously executed with the Green Schools National Network, Inc. ("GSNN") and Oak Park Unified School District.

1. Services

I. Professional Learning

GSNN is committed to providing high quality opportunities to grow and learn within a network of high performers. To that end, we are offering:

- a. Educator Virtual Workshops
- b. Best Practice Showcase Experiences
- c. Catalyst Leader Connection Calls
- d. Deeper Learning Webinars

II. Data Storytelling

Using data connected to GreenPrint 2.0, we will be able to better support your site work and tell the broader story of whole school sustainability nationally. This process includes analyzing and interpreting data connected to:

- a. Student Achievement
- b. Health & Wellness
- c. Environmental & Economic Impact

III. GSNN Member Benefits

- a. Monthly Newsletters;
- b. Catalyst Leader newsletter for all building and district level leaders;
- c. Discount registration for Green Schools Conference and Expo;
- d. Green Teacher subscription for all faculty and staff;
- e. Access to Resource Library;
- f. Access to Teacher Collaboration Tools.

IV. Additional Options

In addition to the above services, please select an additional service you wish to be provided by GSNN during this agreement term:

Please select **one** preferred additional services:

- ☐ **Strategic Action Plan Refinement:** Re-examine leadership summit goals, make adjustments/plans to move forward
- ☐ **Education for Sustainability Workshop for Staff:** A 101 Introductory workshop or upper-level 102/103 sustainability-focused, hour-long workshop for staff that models best practices for online learning.
- ☐ **Best Practice Showcase (Site Seminar) Assistance:** If you think your school/district is ready to showcase its best practices, this option gives you direct GSNN support to develop a successful showcase experience.
- ☐ **Monthly Leadership Coaching Calls:** An opportunity to connect and review goals/situations related to moving your whole school sustainability work forward.

**If interested in more than one service, we can collaboratively design an extended partnership*

2. Term of Services

The term of this Agreement shall be a **one-year term** period commencing on the Effective Date of August 1, 2020, or the date of which both parties have executed this agreement.

3. Price & Payment Terms of Services

In consideration for the performance of the Services outlined herein, Client agrees to pay Contractor an annual compensation of **\$5,000.00** for the services outlined within this agreement. Contractor shall submit invoices to Client, and Client shall pay Contractor's fee within 30 days after receiving invoice. Client may choose to pay Contractor using one of the following payment schedules:

Please select a preferred billing schedule:

☐ Annual Billing; 1-Installment of \$5,000.00 due by September 1st, 2020

☐ Bi-Annual Billing; 2-Installments of \$2,500.00 due September 1st, 2020 and January 1st, 2021

IN WITNESS WHEREOF, the representatives for each respective party have executed this **Attachment 1: GSNN Basic Partnership Agreement** as of _____, _____ 2020.

GSNN:

GSNN
Partner/
Client:

By:

By:

Print Name:

Print Name:

Title:

Title:

Date:

Date:

Address:

Address: